

City of Creswell  
Application for Council Seat Vacancy Appointment

Your Name: \_\_\_\_\_

Home Address \_\_\_\_\_

Do You reside within the Creswell City Limits?      Yes:       No:

How long have you lived in the Creswell city limits? \_\_\_\_\_

Are you a registered voter?      Yes:       No:

Home Telephone: \_\_\_\_\_      Work Telephone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Why do you want to become a City Council Member?

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How do you feel you will best contribute as a member of the Council?

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Describe any prior experience on boards or councils.

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Describe three of your most successful accomplishments.

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Please attach one or two pages describing your educational background, work experience, and anything else you feel would be helpful to the Council in considering your application.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Information on this application is public information. The information provided herein is true and complete. A false or misleading statement may be cause for elimination from consideration.

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Chapter VII of the Creswell City Charter Section 27, Qualifications states:

- (a) The Mayor and each Councilor must be qualified electors under state law, and must have resided within the City for at least one year immediately before election or appointment to office.
- (b) No person may be candidate at a single election for more than one City office.
- (c) Neither the Mayor nor a Councilor may be employed by the City.
- (d) The Council is the final judge of the election and qualifications of its members.

Section 31, Vacancies states:

The Mayor or a Council office becomes vacant:

- (a) Upon the incumbent's:
  - (1) Death;
  - (2) Adjudicated incompetence; or
  - (3) Recall
- (b) Upon declaration by a majority of a quorum of the Council after the incumbent's:
  - (1) Failure to qualify for the office within 10 days of the time the term of office is to begin;
  - (2) Absence from the city for 30 consecutive days without council consent, or from all council meetings within a 60-day period, without Council consent;
  - (3) Ceasing to reside in the city;
  - (4) Ceasing to be a qualified elector under state law;
  - (5) Conviction of a public offense punished by loss of liberty.
  - (6) Resignation from office; or
  - (7) Attempt to directly or indirectly coerce the City Administrator to appoint or remove a city employee; or to attempt to directly or indirectly coerce the City Administrator to perform the Administrator's duties related to a particular matter, in a manner which is contrary to express direction provided by the council.

Section 32, Filling Vacancies states:

A Council vacancy will be filled by appointment by a majority of the remaining council members. The appointee's term of office will run from appointment until expiration of the term of office of the last person elected to that office. If a disability prevents a Council member from attending Council meetings or a member is absent from the city, a majority of the Council may appoint a Councilor pro tem.

For Applicants Consideration:

Applications for the two council positions are **due April 9<sup>th</sup> at noon.**

At a City Council Meeting **April 11<sup>th</sup> at 7pm** each applicant should be prepared to make a three minute verbal presentation to the council. The presentation may include further elaboration of any information on their written application or other information the applicant feels important to present.

A Council vote to select the two applicants will be taken at the end of the April 11 meeting

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The two selected councilors should be available for:

**April 13<sup>th</sup> weekend** (times to be announced) for Council Training on “Guiding Principles and Protocols”

**April 20<sup>th</sup> weekend** (times to be announced) for Council and Staff to establish Goals for the coming fiscal year

Regular Council meetings are held the 1<sup>st</sup> Monday after the 1<sup>st</sup> Tuesday of each month.

Councilors should be prepared also to be appointed to serve on up to three council committees that meet during the calendar year.