

Creswell Airport Commission Minutes
City of Creswell
December 1, 2009

Commission Members Present

Larry Lowenkron	Chairperson (Airport User)
Bill McCoy	City Council Representative
Alan Pointer	City Planning Commission Representative
Mark Stroble	(Citizen at Large)
Ed Weeks	Airport User

Ex-Officio Members Present

Shelley Humble	City of Creswell Airport Manager
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Commission Members Absent

Others Present

Press – 1
Audience – 0

I. Minutes

Mr. Bill McCoy made a motion to accept the minutes of the March 12, 2009, meeting. This motion was seconded by Alan Pointer and unanimously carried.

II. Comments from Airport Commission, Airport Manager and City Administrator
None

III. Public Forum
None

VI. Old Business

A. Fire Suppression – Shelley Humble

Airport Manager Shelley Humble updated the Airport Commissioners on the progress of the Fire Suppression Project. The last phase of the fire suppression project construction has been completed. All the required testing has been completed and the fire suppression line has passed per the required guidelines.

B. Airport Grants Update – Shelley Humble

1. **AIP GRANT** - Airport Manager Shelley Humble updated the commissioners as to the progress of the current AIP Grants (-007 & -008) for the Fire Suppression Project.
2. **Rural Business Enterprise Grant (RBEG)** – the City has applied for and received a RBEG grant to complete a Business Plan and Feasibility Study for the Airport. The project cost is \$15,000. The grant amount received is \$7,000, the City's General fund match is \$6,000 (funding that would be lost if not used) and the airport match is \$1,000.
3. **ConnectOregon III** – Ms Humble updated the Airport Commission on the ConnectOregon III and the Connect Oregon III Rural Airports Grant.

Ms. Humble will keep the Airport Commission updated as necessary.

V. New Business

A. Pavement Maintenance Program – Shelley Humble

Pavement Maintenance Program (PMP) – Ms. Humble gave a brief update of the scheduled PMP projects for the 2010 Creswell airport.

B. Other

1. AWOS/ASOS & GPS Approach

A brief discussion was held by the commissioners regarding the desire to have an AWOS/ASOS and a GPS Approach on the airport. Mr. Ed Weeks made the motion to establish as a priority for this year moving forward on acquiring an AWOS/ASOS and apply for the GPS approach. The motion was seconded by Mark Stroble and unanimously carried.

2. Joint Airport Commission/City Council Meeting

After a brief discussion, Mr. McCoy was asked to request of the City Council that this meeting be rescheduled.

3. Skydiving Safety Consultant

Shelley Humble, Airport Manager, gave a brief update as to the progress of the consultant's progress - the consultant has requested clarification from the FAA and is waiting for their response.

4. City Hangar D1

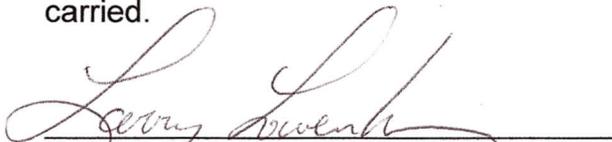
Shelley Humble, Airport Manager, has completed a RFQ (request for FBO qualifications) draft for Hangar D1 and has given the form to the City Administrator for Review.

VI. Schedule Next Meeting

After a brief discussion, the 2010 airport commission quarterly meetings will be scheduled for the 2nd Thursday of the applicable month; February 11th, May 13th, August 12th and November 11th. The next meeting is February 11, 2010, at 6:00 pm.

VII. Adjournment

There being no further business before the commission, a motion was made by Ed Weeks to adjourn. The motion was seconded by Alan Pointer, unanimously carried.


Larry Lowenkron, Chairperson

11 MAR 2010
Date