

Creswell Airport Commission Minutes
City of Creswell
June 10, 2010

Commission Members Present

Larry Lowenkron	Chairperson (Airport User)
Bill McCoy	City Council Representative
Alan Pointer	City Planning Commission Representative
Mark Stroble	(Citizen at Large)

Ex-Officio Members Present

Shelley Humble	City of Creswell Airport Manager
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Commission Members Absent

Ed Weeks	Airport User
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Others Present

Press – 0
Audience – 3

I. Minutes

Mr. Bill McCoy made a motion to accept the minutes of the March 11, 2010, meeting. This motion was seconded by Alan Pointer and unanimously carried.

Mr. Bill McCoy made a motion to accept the minutes of the March 31, 2010, meeting. This motion was seconded by Mark Stroble and unanimously carried.

II. Comments from Airport Commission, Airport Manager and City Administrator

Ms. Humble stated that due to a conflict with the Fire Board meetings, a request has been made to move our quarterly meetings to the 1st Thursday of the quarterly month (September, December, March and June) After a discussion, it was approved to move the meetings to the 1st Thursday. The next two scheduled quarterly meetings will be September 2nd and December 2nd.

III. Public Forum

None

IV. Old Business

A. Rural Business Enterprise Grant (RBEG) – Shelley Humble

At the last City Council meeting, the City Councilors accepted the business plan completed by Elesco Ltd. The total project cost was \$15,000; \$7000 from USDA, \$7000 from City General Fund and \$1000 from the Airport budget.

B. Joint City Council & Airport Commission Work Session – Shelley Humble

The next joint work session tentative scheduled date is on August 23, 2010.

V. New Business

A. Budget FY2010-2011 – Shelley Humble

Ms. Humble handed out the approved FY2010-2011 budget for the airport. This budget **does not** contain any additional transfers from the general fund.

Ms. Humble updated the commissioners regarding the funds that were placed into the budget for possible grants.

B. Capital Improvement Program (CIP) – Shelley Humble

Ms. Humble updated the Commissioners regarding the latest comments from the FAA regarding the Capital Improvement Program. The Commissioners stated that they would like the FAA to understand that they [Commissioners] feel that an AWOS/ASOS is a safety item for the airport and should be given a higher priority. Ms. Humble stated that she would re-iterate the commission's comments to our FAA representative. Below is the current CIP list received from the FAA:

- 2011 – Construct Taxi lane (\$400K)
- 2012 & 13 – Carry Over
- 2014 – RW Rehab Design (\$300K)
- 2015 – RW Rehab Construct (\$2m)
- 2016 – Conduct survey for WAAS approach (\$150k)

C. Fuel – Shelley Humble

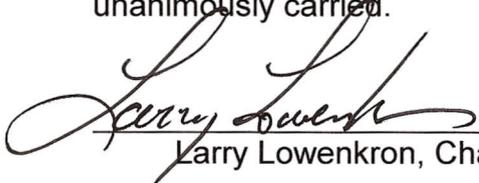
A brief discussion was held regarding the fuel supply and fuel expense and profit to the airport. Ms. Humble gave a brief over view of the fuel usage for the airport during FY2010-2011. Ms. Humble stated that City staff did review the current policy discount for businesses' located at the airport and found that at this time, that the policy is still viable and will be kept in force as written.

VI. Schedule Next Meeting

The next Airport Commission Work Session to review the minimum standards of the rules and regulations is scheduled for June 24th at 3:00 pm.

VII. Adjournment

There being no further business before the commission, a motion was made by Alan Pointer to adjourn. The motion was seconded by Mark Stroble, unanimously carried.


Larry Lowenkron, Chairperson

2 SEPT. 2010
Date