

Creswell Airport Commission Minutes
City of Creswell
October 17, 2000

Commission Members Present

Steve Wolf	Chairperson
Jeri-anne Cohen	City Council Representative
Francis St. Clair	City Planning Commission Representative
Keith Morgan	Citizen at Large
Shelley Humble	City of Creswell Airport Manager
Ron Hanson	City of Creswell Administrator

Commission Members Absent

Dorothy Schick Airport User

Press – 0
Audience – 0

Steve Wolf called the meeting to order at 8:10 p.m.. Keith Morgan moved, Francis St. Clair seconded to approve the minutes of the August 15, 2000 meeting as submitted. Voted on and unanimously carried.

I. OLD BUSINESS

A. Airport Rules and Regulations

Rules and Regulations first draft complete with the exception of Skydiving Safety Plan update. Shelley to schedule meeting (if possible before Thanksgiving) with Dave Wright, Urban Moore and Airport Commission to update Safety Plan.

B. ALP

Ron, Tracie (Planning Committee) and Shelley met with David Miller to discuss:

- What are the expectations of new ALP.
- Define permitted uses.
- At some point in time, David Miller will meet with the Airport Commission to go over ALP.

II. NEW BUSINESS

A. Operations Report – Shelley Humble

Shelley updated the Airport Commission on airport operations:

1. Airport had its first Fire Inspection in many years. There were a few items that needed to be changed/repared to meet codes but all were accomplished within allotted time.
2. Due to weather the Oregon Aeronautics Department was unable to complete the Slurry Seal and remarking of the runway this season. They have us rescheduled for the spring (weather permitting, of course).
3. There will be a Pumpkin Drop at the Creswell Airport on Sunday, October 29, 2000. Shelley will get announcements out and plan a pot luck to coincide with the festivities. Awards to be presented to top three closest to the target.

B. Issues of Concern

Accident/Incidents that occur at the Airport. We will create a “Creswell Airport Accident/Incident” form that will be completed by the Creswell Airport Manager, or designee when an accident/incident occurs at the airport. This will provide documentation for future reference if needed. This short form to contain: date, time, where, when, why and pictures (if available).

C. Schedule of Next Meeting(s)

It was the consensus of the Commission to schedule the next meeting for Tuesday, January 16th at 7:30 p.m.

D. Adjournment

There being no further business to come before the Commission, Steve Wolf adjourned the meeting.

Respectfully Submitted,

Shelley Humble
Creswell Airport Manager