

Creswell Airport Commission Minutes
City of Creswell
November 13, 2001

Commission Members Present

Steve Wolf	Chairperson
Linda James	City of Creswell Administrator
Shelley Humble	City of Creswell Airport Manager
Jeri-Anne Cohen	City Council Representative
Dorothy Schick	Airport User
Keith Morgan	Citizen at Large
Kelly Collins	City of Creswell Legal Council

Commission Members Absent

Francis St. Clair City Planning Commission Representative

Press – 1
Audience – 7

I. MINUTES

Steve Wolf called the meeting to order at 6:37 p.m. Keith Morgan moved to approve the minutes from the September 18th and October 9th meetings, Jeri-anne seconded. Unanimously carried.

II. COMMISSIONER COMMENTS/AUDIENCE COMMENTS

Keith Morgan stated that he enjoyed the Pumpkin Drop festivities enormously.

III. OLD BUSINESS

A. Card Lock System

System is up and running. Everyone seems to be able to use this system with ease. Now with the 24 hour self service operation, we have reduced the pilot's lounge hours to 10:00 am to 3:00 pm. This is in an effort to reduce overhead so that we can make the airport self sufficient.

B. Fire Suppression Update

Shelley stated that we have been given a 12,000 gallon tank from the Camas Washington Airport. Our plan is to bury, fill with water and use as Fire Suppression System until a time when city water can be brought on site. This is also in keeping with our stated Resolution sent to the State Fire Marshall's office. We will transport this tank as soon as it is removed from the ground.

C. Pumpkin Drop 2001

Approximately 100 airport users, citizens of Creswell and Eugene attended our annual Pumpkin Drop. Even though the day was cold and somewhat gloomy, fun was had by all. Donations received for the pumpkin drops and pot luck totaled \$200.00 and was distributed to Creswell Rural Fire Department, Creswell Meals on Wheels, Creswell Food Bank, and South Lane Wheels. Food and prizes were donated by local merchants: Ray's Food Place, Williams Bakery, Creswell Hardware, Napa Auto Stores, Knechts, Mr. Machos, Apple Annies, Mallards, and Los Cabos. The highlight of the day was the Carpet bombing done by the Eugene Skydivers staff and airplanes. Also a special thank you to all the volunteers that help put on this event each year.

D. In Lieu of Tax/Extra Rents Review/Land Lease

1. Term of lease and extensions – reducing length of original lease to 10 years and one automatic 10-year extension.
2. Basis for lease amount – calculated based on square feet of leased premises.
3. Timing and amount of rent increases
4. Return of building to lessees and elimination of in lieu of tax provision.
After a lengthy discussion – City (Kelly, Jeri Anne, & Shelley) to question Lane County contacts to see appropriation of money (property taxes) if the buildings would be returned to lessees.
5. Use of premises provision

C. Card Lock System

Contract awarded to Petroleum Systems, Inc. and to be installed the week of 10/15/01. Bid Amount of \$18,332.00.

IV. NEW BUSINESS

A. Operations Report – Shelley Humble

1. City of Creswell Airport .

B. Issues of Concern

None

C. Recommendations

None

D. Other

Pumpkin Drop scheduled for Sunday, October 29, 2001, weather permitting.

V. Schedule Next Meeting

Next Airport Commission meeting is scheduled for Tuesday, November 13, 2001 at 6:30 p.m.

VI. Adjournment

There being no further business to come before the Commission, Steve Wolf adjourned the meeting.

Respectfully Submitted,

Shelley Humble
Creswell Airport Manager