

Creswell Airport Commission Minutes
City of Creswell
March 13, 2008

Commission Members Present

Larry Lowenkron	Chairperson (Airport User)
Bill McCoy	City Council Representative
Jack Gradle	City Planning Commission Representative
Mark Stroble	(Citizen at Large)
	Airport User

Ex-Officio Members Present

Shelley Humble	City of Creswell Airport Manager
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Others Present

Press – 1
Audience – 9

I. Minutes

Bill McCoy made a motion to accept the minutes of December 5, 2007, as modified (removing the words “work session” from the title of minutes). This motion was seconded by Mark Stroble and unanimously carried.

II. Comments from Airport Commission, Airport Manager and City Administrator.

Mr. Larry Lowenkron stated that he has spoken with Steve Kretzinger, FAA tower, and that he [Larry] and Steve will be working on placing the towers verbiage on the sectional.

Mr. Stroble asked about the status of and/or possibility of a non-precision approach. Mr. Stroble will be lead in working with the FAA to look into the procedures needed to start this process.

III. Public Forum

None

IV. Old Business

A. Revisit swap meet – Larry Lowenkron

Mr. Lowenkron stated that when an email was sent out to all users looking for interest, only two people responded. Mr. Lowenkron stated that he would be the chair for this committee to work on this. Mr. Lowenkron will write an email for distribution to gage interest. Larry and Shelley will ask if the EAA would be interested in co-sponsoring the event. Shelley will check with the insurance carrier for the airport to see if additional insurance would be needed.

B. Fire Suppression Update – Shelley Humble

Mrs. Humble stated that we have turned in the FAA AIP grant requesting the \$540,000 available. The last \$150,000 in AIP money (2008) is expected to be available in June of 2008.

Mrs. Humble has completed a ConnectOregon II grant application for the City requesting the additional \$743,440 needed to complete the Fire Suppression Project. At this time, the airport [Hobby Field] has been ranked by the Oregon Aviation Board as Tier 1, High Priority, and ranked #10 out of 23 projects. If the breakout is similar to last years, the top 13 Aviation projects will be funded. The final awarding of the ConnectOregon II will be the middle of June.

The drawings are 99% complete, the engineering firm, David Evans and Associates are working with the City and the FAA to get this project ready for bid. The tentative time line is to have the bid openings coincide with the availability of FAA AIP funding. The project tentative timeline for completion is the end of summer or early fall.

C. Rules and Regulations Update – Shelley Humble

Mrs. Humble stated that we have one or two work sessions left to finish this review of the current Rules and Regulations.

V. New Business

A. Open position for Airport Commission – Shelley Humble

Acting Mayor Demanett, at the March City Council meeting has left open the one (1) Airport Commission member seat for an additional 30 days. Applications are available at City Hall. If you are interested, please stop by and complete an application.

B. North Access Road – Jamon Kent

This item was tabled as Jamon was unable to attend due to a conflict.

C. Airport Visioning Process – Shelley Humble

Mr. Jim Johnson who has been commissioned by the City Council to complete a Visioning Process of the airport will be meeting with stakeholders of the airport to gather information regarding a vision for the airport. Handouts were given to the Commissioners and the audience. He will be meeting with the outlined groups and compiling the information to be presented to the City Council and a future council meeting. The council approved this process and stipulated that it not exceed \$6000 in labor costs and no more than \$1500 in expenses.

D. Siuslaw National Forest Service Helicopter Training – Shelley Humble

Mr. Larry Chacon, Siuslaw National Forest Service, has again asked the City for permission to use the airport for their helicopter training. Mr. Chacon and Mrs. Humble will be meeting on Monday to review airport concerns and they [Chacon and Humble] will be working together to ensure that there be no possibility of incursions during this exercise (i.e. looking for other more appropriate areas of the

airfield to use, trucking the people around the runway, etc). The Airport will not be closed for this exercise.

E. Other

Mrs. Humble has stated that to comply with Ordinance guidelines, the Airport Commission is to meet quarterly (once every 3 months) she has suggested that we establish a standard meeting. The Airport Commission quarterly meetings will be held the third Thursday in May and August at 6:30 pm. The Airport Commission quarterly meeting in November will be the second Thursday at 6:30 pm.

VI. *Schedule Next Meeting*

The next work session is scheduled on April 3, 2008, at 6:30 p.m.

The next Airport Commission meeting will be May 15, 2008 at 6:30 p.m.

IV. *Adjournment*

There being no further business before the commission, a motion was made by Bill McCoy. The motion was seconded by Mark Stroble, and unanimously carried.

Larry Lowenkron, Chairperson

Date