

Creswell Airport Commission Minutes
City of Creswell
May 24, 2007

Commission Members Present

Larry Lowenkron	Chairperson (Airport User)
Bob Millam	City Council Representative
Keith Morgan	City Planning Commission Representative
Mark Stroble	(Citizen at Large)
Richard Jeffryes	Airport User

Ex-Officio Members Present

Shelley Humble	City of Creswell Airport Manager
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Others Present

Press – 1
Audience – 5

I. Minutes

Mr. Larry Lowenkron stated just for clarity, he asked for a separation of the wording that will be added to the AF&D and the wording to be added to the Sectional listed in Item B under IV. Old Business. Richard Jeffryes made a motion to accept the minutes as amended. This motion was seconded by Bill McCoy, unanimously carried.

II. Comments from Airport Commission, Airport Manager and City Administrator.

The Airport Manager, Shelley Humble, informed the commissioners and public that she has submitted an application for the 2007 FAM Grant. The City has requested the full \$25,000 to be used for the AIP match for the Fire Suppression construction project scheduled for the spring of 2008.

III. Public Comment

Mr. Brian McBeth, airport user, asked for clarification: Who is responsible for the building moratorium placed on the airport. Ms. Humble stated that it was the Fire Marshall and that the City and the Fire Marshall has entered into the original ordinance and an additional ordinance extending the compliance date. Mr. McCoy explained that the City has placed in the FY07/08 budget funding the necessary funding for the project. The budget has been approved by the council.

IV. Old Business

A. Master Layout Plan – Shelley Humble

Airport Manager, Shelley Humble, updated the Commissioners regarding the MLP project. We are still awaiting the final review/comments by the FAA. Once the FAA review is completed, any changes/comments made by the FAA will be incorporated into the MLP and then presented to City Council for approval.

B. Flea Market – Shelley Humble

A signup sheet will be put on the bulletin board for volunteers to work on this project. Anyone interested in working on this project, please sign up.

C. FAA form 1088 for AF&D and Sectional Changes – Larry Lowenkron.

The Airport Manager, Shelley Humble, will complete the form and forward to the property agency.

III. New Business

A. Through the fence access request from Brian McBeth.

Mr. McBeth handed out presented his proposal for through the fence access (attachments). Richard Jeffryes, Airport Commissioner, discussed the new Airport Advisory AC No: 150/5190-7 pertinent to through the fence operations.

After discussion: Mr. McBeth has been instructed to realign the access point and bring the revised proposal back to the Airport Commission. Mr. McBeth has been instructed to devise a plan to ensure that private pilots do not mistakenly continue through his access point. This drawing should also include the type of paving material, drainage, etc. as per the current Airport Rules and Regulations.

Airport Manager, Shelley Humble, will forward the revised drawings to the FAA and Century West Engineering for their review. Ms. Humble will also forward the revised drawings to the appropriate City personnel for their review/input.

Mr. Lowenkron asked for verbal clarification from Mr. McBeth that he understands that if this access is granted that it is for private, non-commercial, access to the airport. Mr. McBeth stated that he did understand that under the current rules this access is for private use only.

IV. Schedule Next Meeting

Next work session for the review/update of the current rules and regulations is scheduled on Tuesday, June 12, 2007.

V. Adjournment

There being no further business before the commission, a motion was made by Richard Jeffryes. The motion was seconded by Bill McCoy, unanimously carried.

Larry Lowenkron, Chairperson

Date