

Creswell Airport Commission Minutes
City of Creswell
September 18, 2003

Commission Members Present

Mark Stroble	Chairperson, Citizen at Large
John Ward	Airport User
Richard Jeffryes	Airport User

Commission Members Absent

Bob Millam	City Council Representative
Keith Morgan	City Planning Commission Representative

Ex-Officio Members Present

Shelley Humble	City of Creswell Airport Manager
Jim Johnson	City of Creswell Interim City Administrator

Others Present

Press – 1
Audience – 3

I. Minutes

Mark Stroble called the meeting to order at 7:03 p.m. Richard Jeffryes made the motion to approve the minutes from the July 17, 2003 meeting. Motion seconded by John Ward – unanimously carried.

II. Old Business

A. UGB Update – Jim Johnson

Mr. Johnson gave a brief summary of the first meeting with Lane County. We have engaged Milo Mechum, LCOG planner. After discussions between LCOG, Jim Johnson and Mayor Petitti, the City feels that the best way to proceed is to resubmit to the Lane County Planning Commissioners for approval. Mr. Tom Lininger, Lane County Commissioner had spoken with the City and the opponents of the annexation regarding this issue and compiled a memo. Shelley will distribute copies to the commission members.

B. Airport Rules and Regulations – Shelley Humble

On September 8, 2003, the City Council passed the new Airport Rules and Regulations. Shelley is working on a table of contents and will distribute to all parties. A discussion was held regarding insurance requirements at the airfield. The city is a municipal airport open for public use. We are unable to discriminate against any person or persons wanting to use the airfield. It is the belief of the commission that it is not within the Airports ability to impose insurance requirements on any person(s) who lands or takes off or visits the airfield.

C. Executive Lease Committee Report – John Ward

Mr. Johnson, Kelly Collins (former City Attorney), Mr. Jones (new City Attorney) and Mr. Ward met to brief Mr. Jones on the Lease drafts (ground lease

rates, inequities, maintenance and operations fees, etc.). Mr. Collins presented a current draft of the lease to Mr. Jones for his review.

As Mr. Ward is the only person left on the Executive Lease Committee, he would like to request the appointment of one additional person to represent this committee. Mr. Johnson would like to request a member that does not own a hangar at the airfield. Richard Jeffryes has agreed to join the committee. Unanimously agreed upon.

III. New Business

A. Introduction of Jim Johnson, Interim City Administrator

Mr. Johnson gave a brief overview of his background as City Administrator and Airport experience.

B. Other

1. Richard Jeffryes presented a copy of Eugene Airport Master Plan. You may check a copy out from the Eugene Airport for review. Shelley will request copies of Airport Master Plans of comparable size to Creswell for commission perusal.
2. An Aquafina blimp will be moored at the north end of the airfield for the weekend. It will flying over Autzen Stadium during the Duck game.
3. Runway is closed on Monday from 8-5 for re-striping. All businesses have been notified and notices placed on the bulletin boards.
4. Mr. Johnson is suggesting to the City Council that the Airport Commission meet at least once a year with the City Council to review activities of commission.
5. Mr. Johnson had met with the Mayor this morning and the Mayor had informed him that he is going to ask the City Council at their Monday night meeting to move forward with the individual building appraisals at the airport.

IV. Schedule Next Meeting

Next meeting scheduled for October 30, 2003 at 7:00 p.m. in the Community Center.

V. Adjournment

There being no further business before the commission Mark Stroble asked for a motion to adjourn. John Ward made a motion to adjourn the meeting. Motion seconded by Keith Morgan.

Mark Stroble, Chairperson

Date