

City of Creswell
City Council Minutes
December 7, 2009

Council Present:

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| David Case | Jack Gradle |
| Bob Hooker | Bill McCoy |
| Jean McKittrick | Bob Millam |
| Jane Vincent | |

Staff Present:

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| Mark Shrives | City Administrator |
| Roberta Tharp | City Recorder |
| Layli Nichols | Finance Director |
| Shelley Humble | Airport Manager |
| Denise Walters | City Planner |
| Titus Tomlinson | RARE Intern |

Council Absent 0
Press: 1
Audience: 26

The regularly scheduled City Council meeting was called to order by Mayor Bob Hooker at 7:00 PM and the pledge of allegiance given.

1. Special Presentations

A. Planning Update – Denise Walters

i. Interchange Area Management Plan (IAMP)

City Planner Denise Walters addressed the Council to present updates on various projects she has been working on. At the October 15th Joint City Council and Planning Commission meeting a presentation from David Helton of the Oregon Department of Transportation was given on the IAMP. Mr. Helton asked the Councilors and Commissioners to complete a survey regarding Oregon Avenue and the interchange. Ms. Walters thanked the Council for completing the survey and provided the results: Ninety One percent thought Oregon Avenue should be five lanes on the west side of the interstate, fifty six percent thought “big box” retail was not appropriate for nor desirable in that area, and ninety one percent thought residential uses should be allowed but not required. Ms. Walters said there are a few points for consideration such as the transition from five lanes on the east side of the railroad tracks to a two lane street on the west side of the tracks, the requirement of additional right-of-way may cause displacement of some existing businesses, the cost differential between four or five lanes, the amount of traffic capacity gained compared to cost differential for number of lanes, and the Oregon Avenue, Highway 99 and rail crossing to relieve congestion, improving safety, and create an efficient and effective road network. Ms. Walters said the next step is to have the transportation engineer conduct a cost/capacity analysis which hopefully will be completed and presented to the Council in January or February of 2010. Bob Millam said the Council has received comments from Bill Spencer and Dennis Cuddeback, both business owners along that stretch of Oregon Avenue and he agrees with them that it is very important to maintain access to businesses in that area. Jane Vincent asked if this project is for twenty years down the road, would there be any cost to the citizens at this time? Ms. Walters explained that what we are doing now will help us pursue federal monies.

ii. Local Wetland Inventory (LWI)/Comprehensive Plan Update

Ms. Walters said the Comp Plan Update has been in the process for about three years, but has been put on hold because a LWI was necessary to proceed. The Department of Land Conversation and Development, the state agency who oversees land use planning goals encouraged the city to join in with nine other cities and apply for grant money to complete the LWI. The grant was denied but with some help the same nine cities were able to obtain an Environmental Protection Agency Grant in order to complete the LWI. The data from the inventory should be available by summer of 2010 as the study will take place next spring. So by the end of summer 2010, Ms. Walters hopes to get the comp plan back on track and completed by this time next year. Mr. McCoy asked if the LWI included the whole urban growth boundary and Ms. Walters said the whole urban growth boundary as it exists currently but also includes other property to allow for growth. In January the folks that are hired to do the field surveys are planning an Open House for the public.

iii. Scenic Byway/Scenic Bikeway

Ms. Walters said the City has an opportunity to participate with the City of Cottage Grove, Veneta, Junction City, Monroe and Lane County to pursue a Scenic Byway and Scenic Bikeway designation for a tour route to connect the jurisdictions. Ms. Walters passed out a draft map of the proposed route. Lane County is taking the lead on this project with the Scenic Byway being under the Oregon Department of Transportation and the Scenic Bikeway is under the Department of Parks and Recreation. Ms. Walters said both of these routes are for visitors either local, nationally or internationally that include historic sites, parks, and wineries and are normally are published and marketed in many visitor and travel magazines. Lane County is looking for letters of support from jurisdictions who are willing to participate.

Jane Vincent said she drives Territorial Road quite often and feels that bikes and cars are not a good mix and doesn't believe it would be a good idea for them to be going down Oregon Avenue as well. Ms. Walters clarified the map she passed out is the Scenic Byway map as the Scenic Bikeway tour is still being developed. The safety concern between bikes and cars has been made aware of as they will recommend the safest routes for bikes and cars to share the road. Bob Millam said this is a great thing as there are several bike events that currently come through the City of Creswell along Oregon Avenue and by this designation it could allow for more money to improve Territorial Highway in the future. Bill McCoy moved Jean McKittrick seconded that the City Council support City participation in the applications to the Scenic Byway and Bikeway programs and authorize the City Administrator to move forward with the application. Voted on with Councilors McCoy, Millam, Gradle, McKittrick, Case and Mayor Hooker voting in favor and Councilor Vincent voting in opposition.

iv. Enterprise Zone

Ms. Walters said we began the Enterprise Zone process a while ago along with Cottage Grove and Lane County to expand Cottage Grove's enterprise zone to include areas of Lane County and Creswell which can be another tool to help economic development within the area. At the current time we are waiting for map edits from Cottage Grove to begin the adoption process.

Councilor Vincent asked if businesses who establish in this area have to participate in tax abatement period. Mr. Shrives explained it is the businesses choice and gives them another option and incentive to locate to that area and participate in that program. Mr. Case asked what the timeline for the enterprise zone is and Ms. Walters said she has been working on this for a little over a year but at this point she is waiting to hear from Howard Schesser, the zone manager for the map edits.

v. Hill Creek/Garden Lake Park

Ms. Walters said in June 2009 water levels in Garden Lake dropped and the City received calls from residents south of City limits along Hill Creek reporting no water in the creek. For years water has been diverted out of the Coast Fork for the City's pollution and abatement water right and water rights held by the Irrigation Association. The water diversion point is approximately seven miles south of the southern most point of the Urban Growth Boundary. Bald Knob mill administered the diversion for the City water rights for a number of years and when the mill closed it ceased maintaining the diversion. The cessation of mill maintenance activities combined with people drawing water from Hill Creek for irrigation, stock watering, and landscape features without water rights had the cumulative effect of reducing water flow in the system leading to the drop in water levels in Garden Lake.

Ms. Walters said we need to keep the water flowing and improve the water quality in order to be in compliance with the Total Maximum Daily Load (TMDL) and be in good standings with the DEQ. This summer it cost the City approximately \$5,000.00 to do a quick response but on the average Bald Knob spent up to \$20,000.00 a year maintaining the diversion. Ms. Walters said City staff along with the Coast Fork Watershed Council has met with Commissioner Stewart to discuss the issues of Hill Creek and are working together to find a solution in order to keep the water in Garden Lake in good condition. Ms. Walters said Mayor Petitti was very involved in developing Garden Lake Park and at one time looked into installing an aerator, the cost for that today would run about \$7,000.00. A discussion ensued regarding the City continue diverting the water at a cost of \$20,000.00 per year or perhaps relocating the point of diversion closer to the City at a cost of approximately \$4,900.00. Mr. Shrives said we need to head to a solution because in June we will be right back in the same situation. Mr. Shrives said he will be bringing this back to the Council in a couple of months for direction.

B. Cobalt Building Update – RARE Intern Titus Tomlinson

Titus Tomlinson, Creswell's Resource Assistance for Rural Environments (RARE) intern addressed the Council and presented the final draft of the Cobalt Building Feasibility Study. Mr. Tomlinson said in August, Raja Shah, past RARE intern presented a draft copy to the Council, since then he has revamped and revised that copy. Mr. Tomlinson said there are two main points that need to be mentioned before it is adopted this evening. The first being the Cobalt Building was deeded to the City of Creswell for recreational and cultural uses; by adopting the Feasibility Study, the Cobalt Building will also include educational enrichment as a primary use. Secondly, the Cobalt Feasibility Study includes a preferred floor plan (option #1 on page 22) and by adopting this final version the City will move forward with redevelopment of the Cobalt Building utilizing that preferred floor plan. Councilor Vincent asked what the cost for families would be to use this building as she feels the proposed amounts are too high. Mr. Tomlinson said he has removed that section from the study as those costs are usually found in a cost

recovery model and it was a little preliminary to add this in. Bob Millam moved Jean McKittrick seconded that Council adopt the Cobalt Building Feasibility Study as presented. Voted on and carried unanimously.

C. Community Sharing Pilot Program – RARE Intern Titus Tomlinson

Titus Tomlinson, Creswell's RARE Intern addressed the Council to ask for support of a pilot project. Mr. Tomlinson said The Community Sharing Program provides services to meet the basic human needs to residents in South Lane County including Creswell and other surrounding rural areas. This program assists with energy assistance, utility bills, and housing assistance case management and food pantries. The proposed project would allow the Community Sharing Program to open a City supported satellite office in Creswell for local access during a five month trial period. After the trial period an analysis will be completed to see if local residents are using this service and if further implementation should be considered. Mr. Tomlinson introduced Barbara Butzer, Executive Director at Community Sharing who addressed the Council and explained she currently sees a large number of Creswell residents looking for services at the Cottage Grove office. She said a Creswell office could possibly be operated by an Energy Assistant Case Worker but would require office space and amenities such as a desk, chairs and a locking file cabinet. Community Sharing has met with clients at the Creswell Library but the space there isn't confidential and does not work well. A discussion ensued regarding the amount of office space needed, where the office space would be located and the analysis after the five month pilot period would allow for budget planning for next year if needed.

Bob Millam moved Jane Vincent seconded that Council support implementation of a pilot project, allowing the Community Sharing Program to open a satellite office in Creswell. Voted on and carried unanimously.

D. Public Hearing – P & J Disposal Proposed Rate Increase

Mr. Hooker said P & J Disposal has requested a rate proposal of twenty percent. A notice of the public hearing was included in each water bill, posted on the website and noticed in the local newspaper. Mayor Hooker opened the public hearing for P & J Disposal Proposed Rate Increase.

Brian McBeth who resides at 33938 Martin Road, Creswell, Oregon requested to have the comment period left open for another month as he feels very little information was given to the general public.

Mark Johnson, owner of P & J Disposal said the main reason they are asking for an increase in rates is they have been hit with many expenses since their last rate increase such as a forty three percent increase for dump fees from Lane County, fuel has fluxuated in price, as well as an increase in wages. Mr. Johnson said he understands through the last resolution that was passed he was allowed to adjust his rates two percent annually but has only done that once since 2006. Mr. Johnson said this increase will give them the opportunity to break even, be more profitable and feels it is justified.

Roy Robertson who resides at 157 North 9th Street, Creswell, Oregon addressed the Council asking if the City has entertained any offers from other companies. Mr. Shrives replied P & J Disposal holds an exclusive franchise with the City, and unless the Council opts to discontinue the franchise because of service issues or some other reason we would not have reason to look at other companies.

There being no other public testimony Mayor Hooker closed the public hearing.

Bob Hooker said he asked Mr. Shrives to research several cities in Lane County close to the same size as Creswell for their service provisions and fees in order to compare apples to apples. Mr. Hooker asked for current rates, the services provided, when they had their last rate increase and if they are expecting a rate increase in the near future. Mr. Shrives compiled the information on a spreadsheet showing rates for Veneta, Oakridge, Cottage Grove, Junction City as well as P & J 's current rate and the proposed rate increases in increments of five, ten, fifteen and twenty percent.

Jane Vincent declared a conflict of interest as her grandson is employed by P & J Disposal.

Mr. Hooker said he is having a hard time supporting a twenty percent rate increase at this time. He compared automated service to manual service and feels a five to ten percent increase would be more in line. A discussion ensued regarding the increase of tipping fees, public participation, availability of rate increase information to the public, and instead of including an automatic two percent rate increase every year allowing P & J to present a proposal to the Council for an annual rate increase.

Jack Gradle read twice by title and moved Bill McCoy seconded to approve Ordinance 463, An Ordinance Regulating And Providing For The Collection And Disposal Of Solid Waste Within The City of Creswell; Granting An Exclusive Franchise For The Collection And Disposal Of Solid Waste And Defining The Terms Thereof; Prohibiting Unlawful Accumulation, Transportation Or Disposal Of Solid Waste; Providing Penalties; Repealing Ordinance 305

And 341; And Declaring An Emergency. Voted on and carried with Councilors Case, Gradle, Hooker, McCoy, McKittrick and Millam voting in favor and Councilor Vincent recusing.

Jack Gradle moved Jean McKittrick seconded to adopt Resolution 2009-34 A Resolution Adopting A New Rate Structure For Solid Waste Disposal Services Proposed By P & J Disposal LLC For The City Of Creswell And Rescinding Resolution 2006-23 and include a rate increase of ten percent. Voted on and carried with Councilors Case, Gradle, Hooker, McCoy, McKittrick and Millam voting in favor and Councilor Vincent recusing.

2. Comments from Mayor, Councilors and City Administrator

A. Mayors Letter to the Creswell Chronicle

Bob Hooker read aloud a letter he has written in response to a recent letter to the editor in the Creswell Chronicle from Councilor Jane Vincent announcing her Citizen Alliance Group -Take Our City Back. Mr. Hooker said he intends to submit this letter to The Creswell Chronicle for publishing. Mr. Hooker said the group had an organizational meeting on November 11th at which he and other councilors in attendance heard many discrepancies regarding the City of Creswell's projects. Mayor Hooker's letter said he wanted the Citizens of Creswell to know the truth about their City Government. Mayor Hooker said Councilor Vincent has issues with the Water Treatment Plant citing the cost for the new plant being \$18,000,000.00 but as of October 31st the records indicate a cost of \$8,949,053.27 spent on that project and her voting record reflects that she has voted in favor of every change order and pay request for this project. Mr. Hooker said Jane Vincent's letter indicated the City has spent over \$2,300,000.00 to date on the new City Hall Project, the facts are, the records indicate as of October 31st the City has spend \$1,497,181.80 which includes the purchase of the mortuary building that expanded the new buildings footprint, and architect fees. Mr. Hooker corrected Ms. Vincent's statement that a political party is running the City, the truth being, the Mayor and City Council are all non-partisan volunteer positions. Ms. Vincent said the new water treatment plant will serve 20,000 to 30,000 people, the fact is the maximum capacity the new plant can serve is a population of 6,765 and can be expanded in the future to serve a population up to 10,782 said Mr. Hooker. Ms. Vincent also claims each councilor will have their own office in City Hall, but there are no plans for mayor or councilor offices in the New City Hall. Mr. Hooker asked each councilor if they would be willing to endorse the letter for submission to the Creswell Chronicle for publishing and Councilors McCoy, Millam, McKittrick and Gradle endorsed the letter with Councilors Case and Vincent opposing.

Bob Hooker moved Jack Gradle seconded to submit this same letter in the water bills so all the citizens in Creswell can receive the facts not just those who read the Chronicle. Voted on with Councilors McCoy, Millam, Hooker, Gradle, McKittrick, and Case voting in favor and Councilor Vincent opposing.

Bob Hooker said he received a phone call from City Attorney Ken Jones this afternoon, and then followed up with a summary of the telephone call he received from Councilor Vincent. Mr. Jones said he advised her that he does not represent any individual Council members and Attorney Client privilege only applies to the counselors as a whole so he would be summarizing her call and questions to the Mayor for authority to proceed as only their respective designee is allowed to request additional services by legal counsel. Mr. Hooker passed out a summary of the telephone conversation in which Ms. Vincent spoke about the Water Treatment Plant and the fact the councilors ignored the desires of the public, speaking under councilor comments at the Council meetings, resolution on councilors speaking as counselors or citizens, and the City newsletter not including what the Council wanted to have published. Mr. Hooker asked Mr. Shrives if he would read the legal advice provided to the City in regards to the City Council rules where applicable. Mr. Shrives said the City Attorney worked with the Council to create, and review the Council rules adopted on April 20, 2007. Mr. Shrives read from Attorney Christy Monson's April 2007 Review of the Council Rules: Councilor Concerns: At your last public meeting, I heard concerns regarding Section 8.2 and an individual's freedom of speech. Section 8.2 provides that when a Mayor or Councilor is representing the City before another entity, they should present the majority position of the Council. Personal opinions may be expressed if the Councilor or Mayor clarifies that they are not representing the position of the City at that time. This provision does not infringe upon your freedom of speech because it only limits what you may do when you are acting in your official capacity. It does not limit what you may do or say when you are acting as an individual. Additionally, it specifically allows you to express your opinions as long as you qualify they do not represent the position of the City. Mr. Hooker said the reason he asked Mr. Shrives to read that was because if there was a problem with the Council rules we wanted the attorney to look into it but this issue has been addressed long ago.

Bill McCoy reported the Airport Commission would like to schedule a joint meeting as they are looking for direction on helping the City with the Airport. Mr. McCoy reported there will be a vacancy on the Airport Commission, and Mr. Shrives reminded him that we will need a letter of resignation so we can notice the vacant position.

Mr. McCoy said he has received correspondence from Ruby Price the Superintendent of Schools who would like to see Neighborhood Block Houses on every block which would be a great extension of Neighborhood Watch.

Jane Vincent said she phoned City Attorney Ken Jones regarding Resolution 2007-05 because she had asked the state ethics attorney if a councilor had to wear two hats at a public meeting or does a Councilor have to separate themselves from being a citizen and he responded that you didn't but you should talk to your City Attorney for clarification. Ms. Vincent said she has two billings for the Water Treatment Plant in her Council packet that totals twelve million dollars. Finance Director Layli Nichols explained one of them is CH2MHill who is the engineer for the project that reviews the bill before it comes to the City to verify the work is completed, the other billing is the actual bill from Contractors Inc. who preformed the work on the project that we pay. Ms. Vincent said she would come to City Hall and have Ms. Nichols explain this to her so she can understand it better.

Bob Millam said he takes his oath of office seriously, and likes when citizens come to meetings and become informed. Mr. Millam said he is bothered by comments that have been circulating in town that are half truths and innuendos and when a councilor does that publicly it attacks their integrity and it is very important to maintain your integrity and credibility.

Jack Gradle said he asked Mr. Shrives to find out the amount of fines that would have been imposed by the Department of Environmental Quality had the City not chosen to build a new water treatment facility in order to be compliant with the new arsenic level regulations. Mr. Shrives phoned Mr. Stahelin from Southwood Engineering who spoke with the DEQ who advised him the fines would have been \$500.00 per day and at some point in time the DEQ would have taken over the water system, implemented the changes and then charged the citizens for the corrections made in order to be compliant with the new arsenic levels.

David Case said he recommends that the Airport Commission and City Council hold a joint session possibly when the Council receives Airport Consultant Tim Phillip's report on the drop zone at the Airport.

3. Correspondence

- A. Lane County Sheriff – Contract Report for October 2009
- B. Lane County Sheriff – Calls for Service Report – November 2009
- C. Save the Schoolhouse Committee November 13th Minutes (draft)
- D. Portland State University – Preliminary 2009 Population Estimate

4. Public Forum

Clint Berg who resides at 342 Meadow Lane, Creswell Oregon and is an airport user addressed the Council with concerns to rumor regarding the airport being for sale as his business and livelihood is at the Creswell Airport.

Jerry Lee who resides at 805 West A Street, Creswell Oregon addressed the Council with concerns regarding the Oregon Avenue IAMP ingress/egress to businesses. Mr. Lee also has questions regarding the water treatment plant; he thought the city put in a new one ten to twelve years ago and hears the City is pumping water out of wells that have too much arsenic in the water.

5. Consent Calendar

- A. Approval of Minutes – November 9th & June 22nd City Council Meeting Minutes
- B. Approval of Bills – November 2009

City Recorder Roberta Tharp said she would like to amend the consent calendar to include the June 22nd meeting minutes. These minutes were included in the packet but not listed on the agenda.

Bob Millam moved Jack Gradle seconded to approve the consent calendar as amended. Voted on and carried unanimously.

6. Airport

- A. **Pay Request #2– Precision Approach Engineering (Inv. 1518)– Airport Waterline Improvement Project – Shelley Humble/Mark Shrives**

Jack Gradle moved Bill McCoy seconded that Invoice #1518 in the amount of \$2697.56 from Precision Approach Engineering for the Airport Waterline Improvement Project be approved. Voted on and carried unanimously.

- B. **Pay Request #7 – Precision Approach Engineering (Inv. 1520) Shelley Humble/Mark Shrives**

David Case moved Jack Gradle seconded that Invoice #1520 in the amount of \$659.81 from Precision Approach Engineering for the Airport Waterline Improvement Project be approved. Voted on and carried unanimously.

7. Public Works

A. Contractors Inc. Pay Request #17 – Water Treatment Plant

Jack Gradle moved Jean McKittrick seconded that Council approve pay request No. 17 from Contractors Inc. in the amount of \$21,421.90 for the Water Treatment Plant Improvement and Expansion Project as presented. Voted on and carried unanimously.

B. Contractors Inc. Pay Request #18 – Release of Partial Retainage – Water Treatment Plant

Jean McKittrick moved Jack Gradle seconded that Council approve pay request #18 – Release of Partial Retainage from Contractors Inc., for the Water Treatment Plant and Expansion Project in the amount of \$291,415.00 as presented. Voted on and carried unanimously.

C. Change Order #38 – Contractors Inc. – Water Treatment Plant

Bill McCoy moved Jean McKittrick seconded that Council approve Change Order #38 from Contractors Inc. for the Water Treatment Plant in the amount of \$750.00 as presented. Voted on and carried unanimously.

D. Change Order #39 – Contractors Inc. – Water Treatment Plant

Jean McKittrick moved Jack Gradle seconded to approve Change Order #39 from Contractors Inc. for the Water Treatment Plant in the amount of \$7,132.63 as presented. Voted on and carried unanimously.

E. Change Order #40 – Contractors Inc. – Water Treatment Plant

Jack Gradle moved David Case seconded to approve Change Order #40 from Contractors Inc. in the amount of \$861.08 for the Water Treatment Plant as presented. Voted on and carried unanimously.

8. Administration

A. City Administrator Project Updates

- Rural Business Enterprise Grant – The Council has approved the \$15,000.00 proposal from Elesco Engineering for the Airport Business and Feasibility Study. Mr. Shives explained the City would be receiving a \$7,000.00 grant from Rural Development and has budgeted \$7,000.00 from the State Shared Revenue fund for this fiscal year which left a total of \$1,000.00 needed for the project. After reviewing the Airport Fund Mr. Shives said there are funds available in the Consulting line item to fill the \$1,000.00 shortfall. Mr. Shives said he and Airport Manager Shelley Humble have met with Elesco representative Lee Smith to discuss the project and at the current time the contract is being reviewed by the city attorney.
- Code Enforcement Officer – Mr. Shives said he has completed all the paperwork and is now working on a job description. His goal is to advertise the position by the end of December and hire a code enforcement officer in January. The position will pay \$15.00 per hour, being a contract position with the grant allowing the City to spend the money over a four year period. The grant allows the City to fund wages and a vehicle for the enforcement officer's duties. A discussion ensued regarding the job description to include five hours of weekly duties to Neighborhood Watch, funding for these duties would need to come from another source as Neighborhood Watch was not included in the grant, worker compensation for all volunteers, and Mr. Shives will check with Sgt. Harrold about providing more information on background checks. Mr. Shives said he will bring the job description back in January for Council approval and will also present at that time some budget numbers that will reflect the costs for the city sponsoring the Neighborhood Watch duties.
- Airport Consultant – Mr. Phillips is still waiting for the FAA to respond to his questions he submitted to them in early September. Mr. Phillips has sent two follow up letters since the original request and Mr. Shives sent a letter to Donna Taylor of the FAA inquiring about the length of time it was taking them to provide an answer. Ms. Taylor responded that the questions must meet several offices in the FAA to sign off and is taking more time than it should. She will do some checking into where the paperwork has gotten hung up and will get back to him. Mr. Shives said in a conversation he has had with Mr. Phillips, the report is pretty much finalized but is still waiting on an important piece that is included in the FAA's response.
- Creswell School District has sent over a request to set up a meeting between their sub-committee and the City Council Transportation Committee to discuss street crossing for students on Oregon Avenue in front of the Middle School. Mr. Shives asked Bob Millam, Chair of the Transportation Committee to get in touch with him to determine a good time for scheduling the meeting.
- Mr. Shives explained City Hall Receptionist Karen Parker has had an ongoing personal tragedy for the last several months involving her stepson and has depleted her sick leave and vacation time. The city does not have an official policy at the current time for donating sick leave between employees, therefore, Finance Director Layli Nichols requested to transfer 40 hours of her sick leave allowing Ms. Parker to be compensated during her absence this week.

- Bob Millam moved Jack Gradle seconded to make a permanent policy change allowing employees to donate leave time to other employees if they so desire upon written approval of the City Administrator. Voted on and carried unanimously.
- Tree Lighting Ceremony has been moved from December 3rd to December 17th due to the University of Oregon vs Oregon State football game. Mr. Shrives said the lights on the tree have been lit for the citizens to enjoy during the holidays but will be turned off on the day of the ceremony so they can be re-lit that evening.
- City Hall Update – The high level of moisture in the concrete continues to be the biggest issue which will not allow the contractors to install the flooring. The report received at the end of last week shows appropriate levels allowing for a normal sealant and then having the flooring installed. There are some other issues that are being dealt with currently such as cracking in the cement that will have to be ground on and filled with epoxy as well as the punch list of items that need to be completed.

9. Clerk's Report – None

10. Upcoming Meetings

- December 25, 2009 – Christmas Holiday – City Hall Closed
- January 1, 2010 – New Years Day – City Hall Closed
- January 8, 2010 – Save the Schoolhouse Committee – 10:30 AM Creswell Library

11. Adjournment

There being no further business to come before the council, Mayor Robert Hooker adjourned the meeting at 9:09 PM.

Robert A. Hooker, Mayor

Roberta J Tharp, City Recorder