

City of Creswell
Council Minutes
January 8, 2007

The regularly scheduled council meeting was called to order by Mayor Ron Petitti and the pledge of allegiance given.

Council Present:

Nathan Marple	Bill McCoy
David Case	Ron Petitti
Alan Brown	Tim Demanett
Bob Millam	

Staff Present:

Mark Shrives	City Administrator
Roy Sprout	Public Works director
Shelley Humble	Airport Manager
Layli Nichols	City Recorder

Council Absent:

Press: 1

Audience: 16

2. Oath of Office for Mayor and City Council (Judge Scott Palmer)

Judge Palmer administered the Oath of Office and welcomed the new and returning members.

3. State of the City Address (Ron Petitti)

Mayor Ron Petitti gave the State of the City Address and thanked all the volunteers who serve the City of Creswell. He thanked the City Council, Planning Commission, Parks Advisory Board, and Budget Committee. Mayor Petitti said Creswell is going to experience growth this year, and projected the addition of 250 housing units. He reviewed the upcoming developments including; Swale Ridge, Craig Estates, Meadow Rose, and Emerald PUD Phase IV. City projects include working on the Comprehensive Land Use Plan Update, a four to five year project expected to cost about \$200,000, completion of the Development Code Update, due in February 2007, commencement of the Fire Suppression at the Airport, which is partially funded, and commencement of the Water Treatment Plant Upgrade budgeted at \$10.3 million.

The City is working on a Storm Drainage Master Plan, which will complete the process for generating a master plan for all utilities. Creswell is currently continuing discussion with the City of Cottage Grove to develop a plan to light the fiber optics laid by the Fiber South Consortium.

Project Playground has raised \$65,000 to update playground equipment at Harry Holt Park, due for installation this month. The Creswell Presbyterian Church will be partially funding a picnic shelter in the future, to add further amenities to Harry Holt Park. The Coast Fork Watershed Council has received a grant for \$95,000 for improvements to Garden Lake Park including a restoration project, and hopes to complete the trail system this year.

Lane County Capital Improvements Projects has included a portion of Harvey Road for improvements; the I-5 overpass should be completed this calendar year; and the building purchased from England's Memorial Chappell is to be used by City Hall staff in order to make room for additional employees.

In summary Creswell is fortunate to have the city staff and council. Creswell's government continues to operate with energy and efficiency.

4. Special Presentation
 - A. City Municipal Court Judge (Scott Palmer)

Judge Palmer provided the Council with a brief report for Municipal Court. He has been our judge for 24 years, which is the most enjoyable part of his career as an attorney. Judge Palmer complimented the Lane County Sheriff's Office on their degree of professionalism and their capacity to provide unparalleled service. He thanked Roberta Tharp, Michelle Furrer, and Layli Nichols for providing administrative court services.

Over the past year, certain trends have occurred, one being the type of violations the court sees. There has been a significant increase in the number of speeding, stop sign, and seat belt violations. One of the most time-consuming types of court cases are dog violations. These types of violations represent a community dispute, and about 80% of dog violation cases which come to court are resolved through mediation.

Another problem seen more frequently in municipal court is homeless youth. These youth are violators, and until about July of this year, we handled juvenile cases of all kinds. Judge Palmer explained that Judge Kip Leonard, of Lane County Department of Youth Services needs to give remand authority in order for Creswell Municipal Court to see juvenile cases in the future. When a youth is cited into court at the Department of Youth Services, it is likely the violation will not be prosecuted. Judge Palmer said he has been discussing the issue of remand authority with Judge Leonard and would report back to the Council when he has more information.

Judge Palmer said the purpose of this court is to provide a service, without a tremendous fiscal impact. The court is not allowed to lower a fine for school zone, seat belt, car seat and other violations. The court has referred uncollected fines to a collections agent, which will aid the City in terms of collecting bad debt. The City works with Lane County Adult Corrections to provide supervision for community service, and the Trauma Nurses Talk Tough program for first time traffic offenses as a diversion program. Judge Palmer finished by noting the Council would need to update ordinances when legislation completes revision of the criminal and traffic codes, in order to be in compliance with those changes.

- B. Discussion – South Lane Rural Fire District (Board Chair – Mike Fleck)

South Lane Rural Fire District Board Chair Mike Fleck addressed the Council regarding the status of the Fire District. He said the levy brought to the voters in November 2006 failed, and the district needs to become fiscally responsible. The board has created a nine-point action plan to address those issues.

1. Fire Board meetings have been changed from the 1st Wednesday to the 3rd Wednesday of each month.
2. The board has determined that when the current Fire Marshall Andy McClean retires, his position would be eliminated. As a result, the City will need to contact the State of Oregon for planning needs.
3. The district would also like to increase volunteerism.
4. It is currently planned to have dispatch services consolidated, the board chose to use Cottage Grove for these services. He said it has been estimated that costs would reduce from \$130,000 to \$73,000 when services are switched to Cottage Grove. Currently there are tests being conducted to see if repeaters are needed to provide adequate service.
5. Relocation of some service equipment is also planned.
6. Continue preventative maintenance.
7. Discontinue planning for construction of a new facility.
8. Reduction of capital assets, the Cloverdale property is going to be sold as soon as possible. Discussion has ensued regarding whether to keep station 4 open, which is the substation on Camas Swale Road.
9. Establish an enterprise fund.

Mr. Fleck said this list is reviewed each month and subject to change as necessary.

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Bob Millam said as a City Councilor, he is concerned with changing dispatching services. He explained that people from Creswell would call 9-1-1 and the call would have to be re-routed, possibly creating timely delays. Mr. Millam said that response time is critical. Mr. Fleck said his understanding is that the transfer would only take a couple of seconds. Mr. Millam said Cottage Grove would be charging for this service, it does not appear the County or the State pay for the service as it is paid for by tax dollars.

Mayor Petitti asked for clarification of the options for dispatch services. Mr. Fleck said the options are to leave services as is, or switch to exclusive service through Cottage Grove. It was asked if state law governed how many people work in the Public Safety Answering Point (PSAP). Mr. Petitti said he thinks staffing would have to increase to 9 full time people to cover 24/7 service. Mr. Fleck said his understanding is that no additional personnel would be necessary as call volume would only increase 20%. Discussion ensued regarding the 9-1-1 Committee Report, which was created to address the issue of dispatch services some time ago. Tim said that it seems we are asking two individuals to achieve what we originally asked nine individuals to achieve. Mr. Fleck said he did not recall what the report said, but the issue comes down to dollars and cents. Mr. Fleck said he can't speak to the report, as he was not involved in the process. Mr. Millam said his concern is that the Fire Department calls would be handled by the Police Department on the side, and that the original call would be toned out.

Bill McCoy said his concern is whether this end of the district would receive adequate service if equipment is moved. Mayor Petitti said that he is surprised the Fire Board did not talk to the three districts prior to making the kind of decision that impacts all three areas. David Case asked if the Fire Department would be putting a smaller levy on the ballot in May. Mike fleck said he feels it would not be worth it because of the double majority required. Mr. Fleck thanked the council for the opportunity to speak and gave his home number, 942-7302, for anyone to call will questions.

5. Comments from Mayor, Councilors and City Administrator

City Administrator Mark Shrives distributed the news release he received from Sgt Harrold regarding a warrant served which resulted in the arrest of two local drug dealers.

A. Committee Assignments

Council reviewed the committee positions distributed in the council packet.

Planning Commission:

Member at Large: David Christopher 4 Year Term
Member at Large: Lloyd Safley 4 Year Term

Airport Commission:

Member at Large: Mark Stroble 4 Year Term
City Councilor: Bill McCoy 1 Year Term
Planning Commissioner: Keith Morgan 1 Year Term

Standing Council Committees: 1 Year Appointment

<u>Administration</u>	<u>Finance</u>	<u>Public Safety</u>
Bob Millam *	Bill McCoy *	Tim Demanett *
Nathan Marple	Tim Demanett	Alan Brown
Alan Brown	David Case	David Case
<u>Transportation</u>	<u>Cultural Services</u>	<u>Economic/Community Development</u>
Nathan Marple *	David Case *	Tim Demanett *
Bob Millam	Bill McCoy	Nathan Marple
Bill McCoy	Bob Millam	Alan Brown

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Bob Millam moved Nathan Marple seconded to approve committee appointments as presented. Voted on and carried unanimously. Ron Petitti asked if daytime phone numbers could be added to the list, City Recorder Layli Nichols said she would.

6. Correspondence

- A. Letter from Charter Communications dated December 21, 2006 regarding price adjustments
- B. November 16, 2006 Planning Commission Minutes
- C. Planning Commission Agenda from December 21, 2006
- D. Agenda for Creswell School District Board Meeting Scheduled for January 10, 2007

7. Public Forum

Don Furrer of 82344 Howe Lane, said he is against switching dispatch services to Cottage Grove. He said his theory is that a communications system should not be put in a police department, dispatching ought to be a separate entity. He said in the past when dispatch services were provided through Cottage Grove, there were too many problems. He said he had to go to Cottage Grove at least once a week to sort out the issues.

Cal Taylor of 83399 N. Harvey Road said he agrees with Mr. Furrer on this issue. His concern is that dispatch will not be able to reach outlying areas. Mr. Taylor said he is also concerned about the fire hydrants, and would like to know about the testing of Creswell's hydrants.

Jane Christiansen 82908 Brookhurst said that Mr. Furrer and Mr. Taylor had good questions. What is the cost of current services, and does the fire department really need to pay for the service. Mrs. Christensen said she would like Dan Moore discuss the 9-1-1 Committee report.

Dan Moore of 33711 E. Harvey road said the report was requested by Dan Olsen. Mr. Moore said he did not want to be on the committee because he is biased to Central Lane for dispatching services. He decided participate when he realized that three of the members were employees of the City of Cottage Grove. There were a total of eleven committee members, including some very technical people who have installed 911 centers in the past, and he felt the report is as factual and honest as was possible. The cost for services through Central Lane has decreased slightly since the report was generated.

Bob Millam said he was concerned for multi agency capabilities if there is a large incident in the Creswell area. Usually there are mutual aid agreements in place, which would facilitate how multi agency calls are handled. He says he knows the Fire Board makes the decisions, but feels we need for the district to be successful and serve everyone equally.

8. Consent Calendar

- Minutes of 12-11-06 Council Meeting
- Approval of Bills

Bob Millam moved Tim Demanett seconded to approve the consent calendar as amended to include Council minutes of December 18, 2006. Voted on and unanimously carried.

9. Airport – None

10. Public Works – None

11. City Administration

- A. Discuss Request for Plan Review Exemption

City Administrator Mark Shrives explained that the State has a requirement to do fire review for water line extensions for new development. The City has met the criteria to conduct reviews

in house. Having the City Engineer conduct the review would also keep the City involved in the process. Council gave consensus to move forward for the City of Creswell to conduct reviews for water line extensions in house through the City Engineer.

B. Discuss Safe Routes to Schools Grant Program

City Administrator Mark Shrives said that this is a new program being offered, which could provide funding for the design and construction of "safe routes to schools". He has also provided this information to Creswell School District Superintendent Rick Stuber, for his comment and expression of interest in the possibility of pursuing the program. Mr. Shrives said he would provide further information as it is available.

C. Creswell Comprehensive Plan Update Phase I Citizen Involvement Committee

Megan Banks of Lane Council of Governments addressed the council to discuss the Comprehensive Land Use Plan Update. Step I is putting together the citizen involvement committee. We need someone who has broad spectrum interest, who can think at least 20 years in the future, think strategically. It is critical that those who serve on the committee are able to separate personal interest from the interest of the whole community. Options for selection of the committee are: recommendations for committee members, advertisement for committee members, or a combination of the previous methods. Mrs. Banks noted that Council needs to appoint the committee members. The public at large would be invited to all open houses, and all meetings would be advertised. Mrs. Banks recommended a group of no more than 10 members.

Discussion ensued regarding how to solicit committee members, and both Mayor Petitti and Mr. Shrives would like to have the Council to appoint members. Bill McCoy asked if committee members need to live within city limits, to which Mrs. Banks responded that decision is up to the Council. Bob Millam said the positions could be advertised, as well as solicited by Councilors and appointed by the Council. Tim Demanett asked how often the committee would meet and the duration of the commitment, and Mrs. Banks said it is possible the committee would meet monthly for about 8-12 months.

Council gave consensus to advertise for the position, as well as have councilors submit recommendations and review the candidates to be appointed at the next council meeting.

Mayor Petitti clarified by saying the City needs six members will be solicited from the general public and two councilors and two planning commissioners that would make up the committee.

D. Renumbering of City Ordinances

Layli Nichols asked to table this item to the next council meeting.

12. Clerk's Report – December 2006 Financial Report

Council reviewed the City's combined financial statement for the period ending December 31, 2006.

13. Other Business

A. City Council Retreat – Saturday, February 3, 2007.

B. Work Session to discuss sidewalks

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There being no further business to come before the council, Mayor Petitti adjourned the meeting.

Ron Petitti, Mayor

Layli A. Nichols, City Recorder