

City of Creswell
Council Minutes
July 10, 2006

The regularly scheduled council meeting was called to order by Mayor Ron Petitti and the pledge of allegiance given.

Council Present:

Nathan Marple	Bill McCoy
Cathy Morgan	Ron Petitti
Ron Hanson	
Bob Millam	

Council Absent:

Tim Demanett

Staff Present:

Mark Shrives	City Administrator
Roy Sprout	Public Works Director
Shelley Humble	Airport Manager
Megan Banks	City Planner
Ken Jones	City Attorney
Layli Nichols	Finance Director/ Recorder

Press: 1

Audience: 11

1. Special Presentations
 - A. Project Playground – Project Update

Project Playground representative, Deb Jolda addressed the council and gave a presentation regarding plans to update Harry Holt Park. She noted that next week is the second annual Run for the Park, and would be their last fundraiser. Mrs. Jolda said all contractors selected for the project are on the Oregon Purchasing Contract and do not require use of the competitive bidding process. A display showing the selected equipment was shown to the council, and she noted that all equipment meets current safety standards. She further explained there have been changes made to the plan such as the decision to leave the existing merry go round, and swing sets. The new equipment would be designed around those existing structures.

Equipment contractor Doug Buell, representing Game Time, addressed the council and explained there are use zones, which would be bordered, and filled with approved surface material. There is a 5-12 year old zone, and a 2-5 year old zone, which would include age appropriate structures, labeled as such. Phase II of the project would include a net climber and is to be installed at a separate time from the other equipment. A short discussion ensued regarding the equipment, borders, and play area surfacing, and Mr. Buell said there has to be at least 12" of compacted surface under each structure.

Deb Jolda asked if the equipment could be stored in the tennis court area until installation. A discussion ensued, and it was suggested a better place to store the equipment until installed might be the Public Works shop yard.

B. Picnic Shelter at Holt Park – Jenny Carmichael

Jenny Carmichael of 310 Magnolia Drive, and Wilma Kerr of 75 North 8th Street addressed the Council on behalf of the Presbyterian Church 100th year commemoration celebration with the idea to construct a picnic shelter at Holt Park. As part of the celebration, the church would like to give something back to the community. Mrs. Carmichael said they do not currently know what the project would cost, or how much money they could raise, but would like the opportunity to work with the City of Creswell to bring a picnic shelter to the park. Mrs. Kerr reviewed the pictures of Alton Baker Park in the handout distributed to the Council, noting she would like to see a multi use facility. She further noted their group is interested in working with Project Playground to ensure the facility would not interfere with the playground equipment planned for the area. Mrs. Carmichael proposed the area where the old garage used to be as a possible location for the structure, and said the group has raised approximately \$7,000 thus far.

C. Discuss Holt Park Master Plan – Mark Shrives

City Administrator Mark Shrives said it was in the late 1980's or early 1990's that the current Parks Master Plan was created. In light of the interest in upgrading Harry Holt Park, he realized the discussion needed to be brought to council. Project Playground has expanded their project from the original proposal, and interest to build a picnic shelter augments the need to upgrade the master plan prior to construction of either project. He contacted Lane Council of Governments (LCOG), to see what a master plan update would cost to have completed by August 14, 2006. LCOG gave him an estimate of \$2,000.00. Mr. Shrives noted that no money was budgeted for a master plan, and Ron Petitti asked if the Parks SDC's could be used. Finance Director Layli Nichols said no, the system development charges may only be used for capital improvements. A discussion ensued regarding the impact of the proposed projects to the park as well as the cost of the master plan update. Ron Hanson said he would be hesitant to move forward with any project without a plan in place. Ron Hanson moved Nathan Marple seconded to move forward with the Parks Master Plan Update, and have staff bring a resolution moving \$2,000 from general operating contingency to materials and services in Culture and Recreation Department to the next council meeting. Voted on and carried unanimously.

D. Rock To Rock Project – Shawn Hittenberger

Shawn Hittenberger of 31961 Camas Swale Road approached the council regarding the Rock-to-Rock project, a joint effort between Cottage Grove and Creswell to create a monument connecting the two cities. Mr. Hittenberger would like permission to locate the monument at the new community building on Harvey Road and East West Lane. Ron Petitti asked if the location could be tentatively approved, pending plan review. Bob Millam moved Ron Hanson seconded to tentatively approve 33563 East West Lane, as the location for the Rock-to-Rock monument to be placed upon plan approval. Voted on and carried unanimously.

2. Comments from Mayor, Councilors, and City Administrator

Ron Hanson thanked the City for the prayers, condolences, and kindness bestowed on him for the loss of his wife Sharon.

City Recorder Layli Nichols announced there would be three (3) council and one (1) mayoral position(s) open for the general election in November. She said candidate packets would be available on Wednesday for anyone interested in filling those positions.

3. Public Forum

No comments were received.

City of Creswell
Council Minutes
July 10, 2006

4. Correspondence
 - A. Public Safety Calls for Service for the month of June – Sgt. Cliff Harrold
5. Consent Calendar
 - A. Approval of Minutes of Public Contract Review Board for June 12, 2006
 - B. Approval of Minutes of City Council Meeting for June 29, 2006
 - C. Approval of Minutes of Special City Council Meeting for June 29, 2006
 - D. Approval of Bills for Payment – June 2006
 - E. Increase to City Attorney Contract
 - F. Acceptance of Public Access Easement granted by Nolan and Lydia Booher to the City of Creswell

Bob Millam moved Cathy Morgan seconded to approve the consent calendar as presented. Voted on and carried unanimously.

6. Not Used
7. Old Business
 - A. Update on Water Project and Schedule Interview (Participants & Date)

City Administrator Mark Shrives said the request for proposal (RFP) for the membrane supplier for the Water Project has been published. There will be a second addendum published, which addresses turbidity issues. August 3rd has been set as the interview date for potential suppliers. Mr. Shrives invited any councilor who is interested to attend the interviews.

8. Airport
 - A. Pay Request David Evans & Assoc – for work on Airport Water Line Project

Ron Hanson moved Cathy Morgan seconded to approve David Evans and Associates invoice No. 195039 in the amount of \$11,547.23 as presented. Voted on and carried unanimously.

- B. Pay Request David Evans & Assoc – for work on Airport Water Line Project

Bill McCoy moved Bob Millam seconded to approve David Evans and Associates invoice No. 197562 in the amount of \$1,050.75 as presented. Voted on and carried unanimously.

- C. Airport Commission Recommendation of Airport Master Layout Plan – Preferred Alternative

Airport Commissioner, Larry Lowenkron of 2135 McMillan Street, Eugene Oregon addressed the council to present the revised Airport Master Layout Plan (MLP).

Ron Petitti asked who owns the existing hangars slated for removal, and Mr. Lowenkron said they belong to the City of Creswell. Airport Manager Shelley Humble said tie downs would be built at the existing hangar B location, and a new hangar constructed at another site. She explained that when the Creswell Airport Inc. hangar comes back to City ownership, would eventually be torn down and not replaced, as it would cost more to repair than it is worth. Ron Hanson asked about the 110-day approval provision. Mrs. Humble explained there was an additional option presented and accepted, and the 110 days is the required comment period for approval. Ron Hanson moved Bob Millam seconded to approve the preferred alternative for the Airport Master Layout Plan as presented. Voted on and carried unanimously.

D. Intergovernmental Agreement – Statewide Airport Pavement Maintenance Program

Airport Manager Shelley Humble addressed the council and said every three years the City has the opportunity to participate in the pavement maintenance program through the state. The program helps ensure the pavement lasts its entire useful life. The oldest piece of pavement is by the hangar units. The state contracts to maintain a group of airports at one time. Mrs. Humble said AIP grant funds would cover our cost of \$420.00. Up until last year, the program did not cover taxi lanes, which is why she wants to have this area maintained by the project this year. Cathy Morgan moved Bill McCoy seconded to approve the Intergovernmental Agreement to participate in the 2006 Statewide Airport Pavement Maintenance Program pending legal review of the contract. Voted on and carried unanimously.

9. Public Works

A. Pay Request Eugene Sand & Gravel – for 16' Sanitary Sewer Line Extension

City Administrator Mark Shrives said this pay request is for the extension of the sanitary sewer line installed in conjunction with the Nieblock Interceptor Project. It was approved by the Council in March 2006. Cathy Morgan Moved Bob Millam seconded to approve Eugene Sand and Gravel invoice No. 06-033 in the amount of \$54,814.00 as presented. Voted on and carried unanimously.

B. Pay Request CH2MHill

Ron Hanson moved Cathy Morgan seconded to approve CH2MHill invoice No. 3557138 in the amount of \$15,391.04 as presented. Voted on and carried unanimously.

Cathy Morgan moved Bob Millam seconded to approve CH2MHill invoice No. 3559923 in the amount of \$25,184.94 as presented. Voted on and carried unanimously.

C. Pay Request West Yost & Associates for Legal Assistance

City Administrator Mark Shrives said this invoice is for pending litigation with Slayden Construction. Bob Millam moved Ron Hanson seconded to approve West Yost & Associates invoice No. 5050509-063006 in the amount of \$1,899.00 as presented. Voted on and carried unanimously.

D. Pay Request West Yost & Associates for Legal Assistance

Bill McCoy moved to approve Cathy Morgan seconded to approve West Yost and Associates invoice No. 2010881 in the amount of \$504.00 as presented. Voted and unanimously carried.

10. City Administration

A. Request Bicycle Race to be held on July 22, 2006

City Administrator Mark Shrives said the city has been approached about sponsoring a bicycle race on July 22, 2006. The group, Co-Motion Cycle, specializes in tandem bikes. He distributed the proposed route for the race, and noted during the race the roads would be closed for about 45 minutes at a time. Traffic on Nth 1st would be re-routed to Morse Avenue. Mr. Shrives feels this would bring business to the community, and would not be a major impact to locals as traffic would be re-routed. Ron Hanson said there are some businesses which would be impacted, and feels there ought to be contact with those businesses and effort

City of Creswell
Council Minutes
July 10, 2006

made to resolve concerns. Council gave consensus to close the roads on the specified route, for the purpose of the bike race to be held on July 22, 2006 between 9:00 am and 3:00 pm.

B. Report from Parks Committee

Item covered earlier in the agenda.

11. Clerk's Report

A. Financial Statement for the period ending June 30, 2006

12. Other Business

A. Joint City Council/ Planning Commission Work Session – Development Code 7-20-06 – planning commission early, joint session at 7:00 p.m.

City Administrator Mark Shrives said a version of the model code would be presented at the work session, and the group would be discussing any pending questions from the last meeting.

B. Work Session to Discuss P & J Disposal request for a rate increase (Finance Committee – need date)

City Administrator rescheduled this work session to July 19, 2006 at 6:00 p.m.

C. Work Session to discuss sidewalks – Pending

D. City sponsored team for the Kiwanis Golf Tournament – Aug 19th.

Cathy said she is fine with the sponsorship, and council gave consensus. Mark said he would put together a team.

There being no further business to come before the council, Mayor Petitti adjourned the meeting.

Ron Petitti, Mayor

Layli A. Nichols, City Recorder