

The regularly scheduled City Council meeting was called to order by Council President Bob Hooker and the pledge of allegiance given.

Council Present:

Bill McCoy Robert Millam
 David Case Robert Hooker
 Jack Gradle

Staff Present:

Mark Shrives City Administrator
 Roberta Tharp City Recorder
 Roy Sprout Public Works
 Layli Nichols Finance Director
 Shelley Humble Airport Manager

Council Absent 0

Press: 1

Audience: 5

1. Comments from Mayor, Councilors, and City Administrator

City Administrator Mark Shrives said he received a call from Brian McCowen of Bald Knob informing him of the corporate decision not to rebuild or repair the local mill after the recent fire destroyed a big portion of that business. Mr. McCowen cited insurance and the economy as key factors in the decision and said they have already placed the property on the market for sale. Mr. Shrives said the formation of the enterprise zone is moving forward which will include this piece of property and possibly help to attract another business to our area.

2. Correspondence

Letter received from Brian McBeth addressing the Airport
 A brief discussion ensued regarding the acceptance of Jim Johnson’s proposal of the Visioning Statement and Operational Plan for the Airport. Further discussion centered on how items in the plan are being addressed, and that the plan is a work in progress which will take some time to complete.

3. Consent Calendar – June Bills

Bob Millam moved Bill McCoy seconded to approve the consent calendar as presented. Voted on and carried unanimously.

4. Airport

A. Award Airport Water Line Contract

City Administrator Mark Shrives said on May 12, 2008 the City Council accepted the AIP Grant (#3-41-0083-007) offer from the FAA (Federal Aviation Administration) to complete phase two of the Hobby Field Water System Improvements Project. The City received eight bids for this project which must be awarded within sixty days of the May 28th bid opening. The bids were forwarded to the FAA as well as David Evans & Associates (the engineering firm for the project) for concurrence. The bids received are as follows:

H & J Construction:	\$187,886.00	Kipco Inc.	\$196,980.00
Grimes Construction:	\$201,913.00	Wildish Construction:	\$202,685.00
Professional Underground:	\$206,963.39	M & M Earthworks:	\$218,870.00
Egge Sand & Gravel	\$220,704.00	Bill Booker	\$228,617.00

The lowest bidder for the water line project was H & J Construction in the amount of \$187,886.00. Bill McCoy moved Bob Millam seconded to award the contract for the Creswell Airport/Hobby Field water system improvements (AIP Project NO. 3-41-0083-007 to H & J Construction in the amount of \$187,886.00 contingent up the receipt of required permits . Voted on and carried unanimously.

B. David Evans & Associates Task Order #2 – Airport Water Line Project

City Administrator Mark Shrives said task order #2 from David Evans and Associates is for engineer services provided during construction of phase two of the Airport Water Line Project which will not exceed \$30,000.00. Bob Millam moved Jack Gradle seconded to approve task order #2 Services during Construction for the Airport Water Line Improvements in an amount not to exceed \$30,000, AIP Project No. 3-41-0083-007 as presented. Voted on and carried unanimously.

5. City Administration

A. Temporary City Hall Facility

City Administrator Mark Shrives distributed comparison of available buildings he has researched to house staff during the construction of the new City Hall. Mr. Shrives said he feels the office building located between the Siuslaw Bank and the Arco AM/PM would be best suited to fulfill the needs of all staff including the Sheriff's office. Mr. Shrives went on to explain that building is office ready with only a few minor changes were needed and the Cobalt Lane building would need to have a heating and air conditioning system, telephones and data wiring as well as construction of all office spaces, flooring and a change in the existing 3 phase electrical system. Discussion ensued regarding the length of time needed to temporarily house city staff and if the \$52,000.00 budgeted for the move would also include improvements to the building and rent. Bob Hooker moved Bill McCoy seconded to direct staff to negotiate a lease agreement with Troy Marquess for the rental of the building located at 285 East Oregon Avenue to house City Staff and Lane County Sheriff during the Construction of the New City Hall. Voted on and carried unanimously.

B. Gas Tax – Ballot Measure – Resolution 2008-22 – A Resolution Referring To The Electors Of The City A Ballot Measure Authorizing The City To Impose A Business License Tax On Motor Vehicle Fuel Dealers And Providing For Administration, Enforcement, and Collection of the Tax.

City Administrator Mark Shrives said Resolution 2008-22 is the resolution that refers the Gas Tax to the voters of the City. It contains the ballot title to be placed on the November ballot as well as the Ordinance if the Fuel Tax is voted in. Mr. Shrives handed out a revised copy of the Ordinance with a revised section addressing exempt sales, and said this copy of the ordinance reflects the Council's decision to exclude the Card Lock users as well as off road diesel sales, which can be found in Section 17 (2) & (3).

Bill McCoy moved Jack Gradle seconded to approve resolution 2008-22 A Resolution Referring To The Electors Of The City A Ballot Measure Authorizing The City To Impose A Business License Tax On Motor Vehicle Fuel Dealers And Providing For Administration, Enforcement, and Collection of Tax. Voted on and carried unanimously.

6. Public Works

A. Pay Request – CH2MHill – Engineering Services for the Water System Improvement Project

Bob Millam moved Jack Gradle seconded to approve CH2MHill Invoice No. 3658568 in the amount of \$30,501.37 as presented. Voted on and carried unanimously.

B. Contract Award Water Line Improvement Project

City Administrator Mark Shrives said there were eleven submitted bids for the Water Line Improvement Project as follows:

Harold Primrose Excavation:	\$574,833.00	Wildish Construction:	\$760,000.00
Grimes Construction:	\$614,110.00	Alpine Construction:	\$776,000.00
Professional Underground:	\$632,748.00	Kipco Inc.	\$799,700.00
M & M Earthworks:	\$638,000.00	H & J Construction:	\$821,817.00
Egge Sand & Gravel:	\$647,000.00	Bill Booker Construction:	\$868,165.80
Pacific Excavation:	\$734,000.00		

City of Creswell
Council Minutes
July 21, 2008

City Engineer Ron Staehlin has reviewed the bids and recommends awarding the contract to the lowest responsible bidder, Harold Primrose Excavating, LLC in the amount of \$574,883.00. Bob Millam moved Bill McCoy seconded to award the Water Line Improvement Project to Harold Primrose Excavating, LLC in the amount of \$574,833.00 pending receipt of all required permits. Voted on and carried unanimously.

7. Clerk's Report – None
8. Upcoming Meetings
 - A. City Council Meeting – August 11, 2008
9. Adjournment

There being no further business to come before the council, Acting Mayor Bob Hooker adjourned the meeting.

Robert A. Hooker, Acting Mayor

Roberta J Tharp, City Recorder