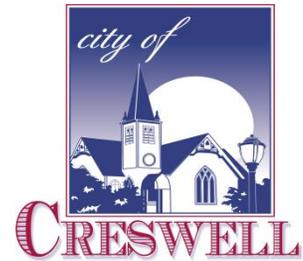

CRESWELL CITY COUNCIL AGENDA

APRIL 11, 2016

**Creswell City Hall - McCluskey Chambers
13 South 1st Street
7:00 P.M.**



**Mayor Dave Stram Presiding
City Councilors:
Richard Heyman,
Jane Vincent, Richard Zettervall**

Please silence your cell phones as a courtesy to everyone

Open Meeting

Pledge of Allegiance

- 1. Oath of Office – Municipal Judge R. Scott Palmer**
- 2. Acceptance of Councilor Bowles Resignation**
- 3. Election of Council President**
- 4. Public Forum**– Maximum time 30 minutes. Speakers will be limited to three (3) minutes each. The Council will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received.
- 5. Mayor’s Report**
 - A.** Tree City USA Award Presentation
 - B.** Proclamation - April is Child Abuse Prevention Month
 - C.** Proclamation – April 24th – 30th as Administrative Professionals Week
 - D.** Proclamation – Arbor Day – April 22, 2016
 - E.** Maia Hardy – RARE Participant Appreciation Recognition
 - F.** Committee Appointments and Charges
 - i.** Administration
 - ii.** Public Safety
 - i.** Code Enforcement Ordinance Recommendations
 - iii.** Finance
 - iv.** Transportation and Public Works
 - v.** Finance Committee Charges
 - i.** Charter Franchise
 - ii.** Airport Hangars
- 6. Public Hearing**

A Public Hearing will be held to receive testimony on the proposed annexation of property located at 83320 North Harvey Road, Creswell, OR. Written testimony prior to the publication of the packet has been included.

Open Public Hearing
Receive Testimony
Close Public Hearing
Approval of Findings of Fact and Authorization of Signatures

The meeting location is wheelchair-accessible. Anyone needing special accommodations (hearing impaired, language translation, large print, etc.) please make your request at least 2 Business Days prior to the meeting at 541- 895-2531. Creswell is an Equal Opportunity provider and employer and complies with Section 504 of the Rehabilitation Act of 1973. Questions about this agenda from the hearing impaired can use TTY and call at 1-800-735-2900; Spanish TTY at 1-800-735-3896.

7. **Correspondence**
 - A. Lane County Sheriff's Calls For Service Report – March 2016
 - B. Code Enforcement Report for March 2016
 - C. State Audit Response
 - D. League of Oregon Cities Letter
 - E. Planning Advisory Team Minutes (February 23, 2106)
 - F. Oregon Community Trees

8. **Consent Calendar** - *All items listed are considered routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests that an item be removed from the Consent Calendar and considered separately.*
 - A. Approval of Minutes:
 - i. November 23, 2015 – City Council Work Session Minutes
 - ii. March 7, 2016 - City Council Meeting Minutes
 - iii. March 21, 2016 – Special Meeting Minutes
 - B. Approval of Bills – March 2016

9. **Administrative Report**
 - A. Introduction of Deputy Levi McKenney – Sgt. Billy Halvorson
 - B. CIS Risk Video
 - C. Draft Employee Handbook Update
 - D. City of Creswell OSHA – Occupational Health and Safety Loss Prevention Program

10. **Council Action Items**
 - A. Pay Request #23 Task Order No. 7 – Precision Approach Engineering – AWOS (Inv. 3409) – Shelley Humble/Michelle Amberg
 - B. Consideration of Arts, Craft, and Food Faire Proposal – Michelle Amberg
 - C. Consideration of Community Food For Creswell Grant Request – Michelle Amberg
 - D. Adoption of Ordinance 496, An Ordinance Approving the Annexation of Certain Territory to the City of Creswell (83320 N Harvey Road) – Maddie Phillips
 - E. Extension of IGA with ODOT Fund Exchange of Surface Transportation Program Funds for 2014 – Jim Piper
 - F. Resolution 2016-04 A Resolution Amending the 2015/2016 General Fund and Appropriating Rural Tourism Marketing Program (RTMP) Grant Funds; and awarding these funds to the Creswell Chamber of Commerce – Michelle Amberg
 - G. Creswell Chamber of Commerce Request from Grant Tourism Funds – Jim Piper
 - H. Award City of Creswell Hobby Field Airport Request for Proposal for an Aviation Fuel Supplier - Shelley Humble, Jim Piper and Michelle Amberg

11. **Upcoming Meetings and Events**
 - A. April 18, 2016 - Parks and Tree Advisory Board Meeting – 12:30 pm
 - B. April 21, 2016 – Planning Commission
 - C. April 25, 2016 – Work Session

12. **Adjournment**