

City of Creswell
Special City Council Minutes
June 20, 2011

Council Present:

Mike Anderson
Bob Hooker
Jean McKittrick
Jane Vincent

Jack Gradle
Bill McCoy
A. J. O'Connell

Staff Present:

Mark Shrives
Robert Tharp
Layli Nichols
Wes Johnson
Shelley Humble

City Administrator
City Recorder
Finance Director
RARE Intern
Airport Manager

Council Absent: 0

Press: 1 – Creswell Chronicle

Audience: 4

CYAC (Creswell Youth Advisory Council) Representative – McKenna Lutje

The special scheduled City Council meeting was called to order by Mayor Bob Hooker at 7:00 PM and the pledge of allegiance given.

Mayor Hooker distributed a snapshot of "A.J. (O'Connell) for Creswell" Facebook wall showing the most recent postings. The latest posting on the Facebook wall encouraged citizens to attend this special meeting to voice opposition against the budget. It also stated the Council wants to raise water rates to pay for City Hall Completion. Mayor Hooker asked Mr. O'Connell why he posted something he knew was not true on Facebook to get citizens to the meeting. Mr. O'Connell quoted Dr. Suess "I meant what I said and I said what I meant."

A short discussion ensued about social media and public records and the misunderstanding of how the Council operates.

1. Fiscal Year July 1, 2011 – June 30, 2012 Budget Hearing

Mayor Bob Hooker opened the Budget Hearing to receive public testimony on the proposed 2011-12 fiscal year budget.

Urban Moore who resides at 25 South 5th Street, Creswell stated he would like to see any money earmarked for the City Hall completion used to retire the water plant debt as soon as possible.

There being no other Public Testimony Mayor Hooker closed the public hearing.

City Hall – 2nd Floor – Tenant Infill Plan Approval

Mark Shrives asked if we could hear Agenda item #4 – City Hall 2nd Floor – Tenant Infill Plan Approval out of order. There being no objection, Mr. Shrives said at the June 13th meeting we asked Ken Nagao for a revised cost estimate for completion of the public area (Council Chambers, Restroom and Entry Foyer) for the 2nd floor of City Hall. He also asked Mr. Nagao to provide some alternate bids to finish the remainder of the second floor. Mr. Nagao provided the following:

- Base Bid Total cost to complete construction of the Council Chambers, Entry Foyer and Restroom is \$237,005.00, furniture costs \$23,000.00 and a ten percent contingency bring the total to \$317,305.00.
- Alternate Bid #1 – Complete office and work room areas at a cost of \$111,162.00 (this includes a ten percent contingency).
- Alternate Bid #2 – Complete the Conference room and Storage room areas at a cost of \$40,880, furniture costs \$11,000.00 for a total cost of \$51,880 (includes a ten percent contingency).

- Alternate Bid #3 – Key card entry system in City Hall to control access for after hour meetings in the upstairs. The total cost for this system is \$48,155.00.

Mr. Shrives said we have the funding to complete the base bid stemming from the proposed \$150,000.00 transfer from the General Fund to the Capital Improvement Fund in the FY 2011-12 budget, but his recommendation is to increase the transfer to \$200,000.00 allowing the City to complete the base bid and Alternate #3, Key Card Entry System for a total estimated cost of \$365,460.00. Mr. Shrives then recommended including Alternates #1 and #2 in the bid package.

2. Annual Resolutions

A. Resolution 2011-11 A Resolution Adopting Budget, Making Appropriations and Levying Taxes

Layli Nichols passed out a copy of the FY 2011-12 proposed budget pages for the Water Reserve Fund and the Sewer Reserve Fund to make the Council aware of the verbiage changes in the upper left hand corner. The State Statute number that specifies the authorization of these funds had changed and therefore needed to be corrected.

Bob Hooker moved Jean McKittrick seconded to approve Resolution 2011-11, A Resolution Adopting the Budget, Making Appropriations, and Levying Taxes as amended to include: a transfer of \$200,000.00 instead of \$150,000.00 from the General Fund to the Capital Improvement Fund changing the total appropriations from \$12,361,748.00 to \$12,461,748.00 and changing the total unappropriated ending fund balance/reserve amount from \$3,497,613.00 to \$3,447,613.00.00 changing the total adopted budget from \$15,859,361.00 to \$15,909,361.00. Voted on and carried with Councilors McCoy, McKittrick, Hooker, Anderson and Gradle voting in favor and Councilors O'Connell and Vincent voting in opposition. CYAC Representative voted in favor.

B. Resolution 2011-12 A Resolution Declaring the City's Election to Receive State Revenues

Jean McKittrick moved Jack Gradle seconded to approve Resolution 2011-12, A Resolution Declaring the City's Election to Receive State Revenues as presented. Voted on and carried unanimously. CYAC Representative voted in favor

C. Resolution 2011-13 A Resolution Regarding State Revenue Sharing Funds

Bill McCoy moved A.J. O'Connell seconded to approve Resolution 2011-13, A Resolution Regarding State Revenue Sharing Funds as presented. Voted on carried unanimously – CYAC Representative voted in favor.

D. Resolution 2011-14 A Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell

A. J. O'Connell moved Jean McKittrick seconded to approve Resolution 2011-14, A Resolution Extending the City of Creswell's Worker's Compensation Coverage to Volunteers of the City of Creswell. Voted on and carried unanimously. CYAC Representative voted in favor.

E. Resolution 2011-15 A Resolution Adopting Salary Ranges for the 2011-12 Fiscal Year

Bill McCoy moved Mike Anderson seconded to approve Resolution 2011-15, A Resolution Adopting Salary Ranges for the 2011-12 Fiscal Year. Voted on and carried unanimously. CYAC Representative voted in favor.

3. Consent Calendar

1. Annual Contracts

- Southwood Engineering Corporation – Engineering Services
- Southwood Engineering Corporation – Street Inventory and Assessment
- I/A Lane County Sheriff Department(Police Services) – in an amount not to exceed \$394,478.00
- I/A – LCOG – Planning Assistance – in an amount not to exceed \$60,000.00
- I/A – IAMP/TSP – LCOG – in an amount not to exceed \$37,000.00
- I/A – LCOG - Comprehensive Plan Update – in an amount not to exceed \$62,000.00
- I/A – LCOG - Community Development - in an amount not to exceed \$15,000.00
- I/A – LCOG – Creswell Website Maintenance – in an amount not to exceed \$4,000.00
- Local Government Law Group – Legal Services

Bill McCoy moved A.J. O'Connell seconded the City Council approve the Consent Calendar (Contract Renewals for the Fiscal Year July 1, 2011 – June 30, 2012) as presented. Voted on and carried unanimously. CYAC Representative voted in favor.

RARE Update

Wes Johnson asked the council for permission and consensus to work with Willamalane Parks and Recreation District to hold six Movie Nights in Harry Holt Park beginning July 9th. Mr. Johnson said there is \$3,000.00 in

City of Creswell
Special City Council Minutes
June 20, 2011

the budget for summer recreation programming and Rays Foodplace has unofficially announced they would be a corporate sponsor at \$1,000.00. The Council gave their consensus to allow Wes to work with Willamalane Parks and Recreation to hold Movie Night six different evenings throughout the summer beginning July 9, 2011.

4. City Hall 2nd Floor – Tenant Infill Plan Approval

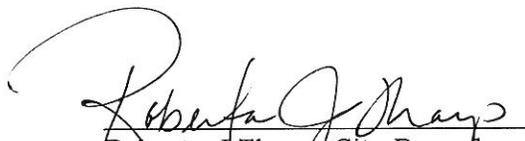
This item was heard after Mayor Hooker closed the Public Hearing on the Fiscal Year July 1, 2011 – June 30, 2012 Budget Hearing.

5. Upcoming Meetings

A. July 11, 2011 – City Council Meeting

6. Adjournment

There being no further business to come before the council, Mayor Robert Hooker adjourned the meeting at 7:27 PM.


Roberta J. Tharp, City Recorder


Robert A. Hooker, Mayor