

City of Creswell  
City Council Minutes  
July 11, 2011

Council Present:

Mike Anderson  
Bob Hooker  
Jean McKittrick  
Jane Vincent

Jack Gradle  
Bill McCoy  
A.J. O'Connell

Staff Present:

Mark Shrives  
Roberta Tharp  
Layli Nichols  
Wes Johnson  
Shelley Humble

City Administrator  
City Recorder  
Finance Director  
RARE Intern  
Airport Manager

Council Absent: 0

Press: 1 – Creswell Chronicle – Dean Ray

Audience: 13

CYAC (Creswell Youth Advisory Council) Representative – McKenna Lutje – Unexcused Absence

The regular scheduled City Council meeting was called to order by Mayor Bob Hooker at 7:00 PM and the Pledge of Allegiance given.

**1. Special Presentations**

**A. Mayor's Appreciation Award**

Mayor Hooker presented an appreciation plaque to RARE (Resource Assistance to Rural Environments) Intern Wes Johnson for his contributions to the City during the past year.

**B. LTD (Lane Transit District) Presentation- Andy Vobora**

Andy Vobora, Director of Service Planning, Accessibility, and Marketing for LTD addressed the Council to provide a ridership update for Route 98 in Creswell. Mr. Vobora said ridership was steadily increasing until the recession hit and people became unemployed. As people faced their situations and started going back to college ridership began to increase again. Mr. Vobora handed out a chart comparing Creswell ridership to gas prices that revealed when a gallon of gas rises to the \$3.00 mark, ridership on LTD increases.

Another chart provided average weekday ridership activity during January and February of 2011 for Route 98. On average, fifty six riders boarded the morning bus in Creswell, while an average of 52 people rode the bus to Creswell from Eugene in the afternoon.

Mr. Vobora reported LTD is not expecting any big service changes for the upcoming year although they will be publishing a new rider's digest this fall. This spring LTD conducted a ridership survey for Route 98 which resulted in participants saying they would like the return bus to Creswell run later in the evenings. Beginning in September, LTD will be changing the departure time for the last bus leaving Eugene bound for Creswell from 6:05 p.m. to approximately 7:45 p.m.

The Student Transit Pass Program that was available for Creswell Middle and High School students will be discontinued at the end of the month because the state has cut the funding for that program, but LTD will continue to look for funding opportunities in order to reinstate the program.

A brief discussion ensued regarding bike transportation on LTD buses. Mr. Vobora said at the Park and Ride in Cottage Grove they will be implementing a new bike locker program. This will be available by reservation and provide secure bike parking for LTD riders.

**2. RARE (Resource Assistance for Rural Environments) Update – Wes Johnson**

**A. Willamalane Park District Partnership Update**

Wes Johnson reminded the Council to take the City of Creswell and Willamalane Park and Recreation District survey. The survey which is available on the cities website, asks about what types of recreation programs citizen would like to see in Creswell and will help guide the partnership to provide these recreation services. Willamalane wants to identify which of their programs that have been successful in the past are going to work well in Creswell. The survey closes on July 31<sup>st</sup>.

**B. Cobalt Building Update**

No update was given on the Cobalt Building.

**C. Movies in the Park Update**

Wes Johnson reported the first "Movie in the (Harry Holt) Park" was a big success. There were more than one hundred fifty people in attendance and feels the July 23<sup>rd</sup> movie crowd will be even larger.

A discussion ensued regarding comfort station maintenance at Harry Holt Park and the cost for repairs due to vandalism.

**D. CYAC (Creswell Youth Advisory Council) Program Discussion**

Wes Johnson gave a brief overview of the establishment of CYAC and presented his evaluation for CYAC's first year of operation. Overall he felt things went well. The Creswell Clubhouse was responsible for the basic operations of CYAC by organizing meetings, setting agendas, participating in trainings and they providing a fun and entertaining environment. Mr. Johnson said since the memorandum of understanding the city entered into with the Creswell Clubhouse expired on June 1<sup>st</sup> and has not yet been renewed this would be a good time to re-evaluate how the Clubhouse and CYAC did. Some concerns arose with communication between the city staff and the Clubhouse director. The clubhouse did a good job of improving youth involvement in the community but didn't meet what staff felt was the primary purpose of CYAC, to learn about local government and get them involved in city matters. City staff met with a couple of members of CYAC which revealed it had turned into more of a hangout club and they felt they were not meeting the opportunity to learn about city projects and provide their input. Staff met with Cottage Grove to review their youth advisory council program and came away with some good ideas. Mr. Johnson said he recommends the following:

- The City taking the lead to organize the meetings and setting the agendas
- Encourage the Creswell Clubhouse to operate a separate program that is fun and entertaining for youth
- Pursue a partnership with the school district
- Conduct twice monthly meetings with city staff
- Hold a Civic engagement day, hold mock planning exercises and learn how local government works and operates
- Explore more ways to have CYAC involved in city advisory boards and commissions
- And explore more ways to more effectively engage the youth representative to the City Council

A discussion ensued about the impact CYAC would have on student's daily schedules and to focus on smaller projects. Ryan Dodson, President of CYAC said the way CYAC runs currently does not fulfill the requirements for CYAC and he would like to be more involved with staff for a better learning process.

Further discussion ensued regarding staff time and Mark Shrives said between himself and the next RARE intern it should not be any different than it is currently. Mark also said that Cottage Grove's program is focused in the right direction and by following the proposed recommendations it will improve Creswell's program.

**3. Comments from Mayor, Councilors, and City Administrator**

Bob Hooker thanked Shelley Humble, Chamber of Commerce and all the volunteers who made the 4<sup>th</sup> of July Celebration successful.

Bill McCoy commented the 4<sup>th</sup> of July celebration has gotten so large we need to address some parking issues and possibly provide a shuttle for visitors. Mr. Shrives said a meeting has been set up between the City, the Chamber and the Lane County Sheriff's Office to work on better solutions to traffic and public safety issues for this event.

Jane Vincent commented on an emergency preparedness plan outline.

Mike Anderson commented on the well organized 4<sup>th</sup> of July Celebration. He also reported he was proud to represent Creswell at an LCOG meeting a couple of weeks ago.

A.J. O'Connell commented on disaster planning and budget passage.

Jack Gradle commented water rates are federally mandated.

Mark Shrives reported he met with Sergeant Doug Osborne of Lane County Sheriff's Office to discuss crime statistics. Although statistics show Creswell's crime rate higher than Lane County's, it really isn't. Sgt. Osborne said when a Creswell citizen calls dispatch, they are contacted by a deputy and a report is taken. In the County the deputies do not respond but a citizen report form is mailed to them to be filled out and returned to the Sheriff's Office. Sgt. Osborne said the return rate on the citizen report forms is about thirty four percent which then skews statistics. Therefore, Creswell does not have a higher crime rate than the county; we have a better reporting system.

#### 4. Correspondence

#### 5. Public Forum

Urban Moore who resides at 25 south 5<sup>th</sup> Street, Creswell and airport user spoke about concerns with the fuel situation at Creswell Airport at the end of the fiscal year. Mr. Moore asked to have commercial users of the airport notified when staff knows there is a limited amount of fuel available.

Paul Preziose who resides at 35787 Enterprise Road, Creswell and airport user spoke about concerns with the fuel situation at the airport near the end of June.

#### 6. Consent Calendar

Finance Director Layli Nichols handed out an additional check register for June bills that have been paid and asked the Council to amend the consent calendar to include it.

Bill McCoy moved Mike Anderson seconded to approve the Consent Calendar as amended. Voted on and carried unanimously.

#### 7. CYAC (Creswell Youth Advisory Council) Update – Ryan Dodson

Ryan Dodson, President of CYAC addressed the Council to present an overview of the results from the May 2011 CYAC Youth Survey. The survey was drafted by CYAC and distributed to the Middle and High School students. Ryan said CYAC feels the results of the survey will help them better represent Creswell's youth. The survey revealed:

- Creswell youth want more activities to participate in. Mr. Dodson said the partnership with Willamalane is beginning to address this issue with the Movies in the Park program.
- Students are not using the parks and new activities would create new recreation in the park.
- Transportation is an issue for some families
- And respondents across the board perceived both substance abuse and violence as major issues in our community.

Out of 398 respondents, 184 said they were interested in volunteer opportunities or helping others.

#### 8. Airport

##### A. Pay Request #5 – Precision Approach Engineering Task Order No. 6 (Fence Improvements)

Bill McCoy moved Jean McKittrick seconded that Precision Approach Engineering, Inc. Invoice No. 2033 in the amount of \$5460.37 be approved. Voted on and carried unanimously.

##### B. Pay Request #5 – Precision Approach Engineering Task Order No. 6 (Obstruction Removal)

A.J. O'Connell moved Mike Anderson seconded that Invoice No. 2034 from Precision Approach Engineering, Inc. in the amount of \$2000.15 be approved. Voted on and carried unanimously.

##### C. Pay Request #2 – Willamette Fence Company – Task Order No. 6 (Fence Improvements)

Jean McKittrick moved Jack Gradle seconded that Invoice No. 10745 from Willamette Fence Company, in the amount of \$44,957.57 be approved. Voted on and carried unanimously.

##### D. Pay Request #3 (Final) – Willamette Fence Company – Task Order No. 6 (Fence Improvements)

Jean McKittrick moved Mike Anderson seconded that Invoice No. 10746 from Willamette Fence Company, in the amount of \$3185.00 be approved. Voted on and carried unanimously.

**E. Pay Request #2 – Willamette Fence Company – Task Order No. 6 (Obstruction Removal)**

Bill McCoy moved Mike Anderson seconded that Invoice No. 10746-B from Willamette Fence Company, in the amount of \$861.00 be approved. Voted on and carried unanimously.

**9. Public Works**

There were no agenda items for Public Works.

**10. City Administration**

**A. Request for Permanent Water Service – 83869 N Pacific Hwy. Creswell**

On October 11, 2000, the City entered into a medical hardship agreement for water service at the above address. In 2003 the property owners pursued the County to change the zoning of this property to allow a 2<sup>nd</sup> farm dwelling for a family member in the Exclusive Farm Use Zone. On January 9, 2004 the county approved the owners request to change the Hardship Dwelling to a permanent Family Member Dwelling as the City of Creswell did not provide any details to the County regarding the city's hardship water service policy. The city recently received a letter from Bryan Wesley, Realtor for Mr. & Mrs. Thulander requesting the Medical Hardship water service be changed to a permanent service to allow for the sale of this property. Mark Shrives said in a previous situation of this type, the city agreed to provide permanent water service to a property owner outside the boundaries of Creswell on the condition the owners annex into the City and hook up to city sewer services when sewer was available within 50 feet of their property. The Thulander property is not currently contiguous to the city limits and therefore cannot be annexed at this time but an agreement can be drafted that would bind the current and future owners to annex the property and require sewer service connection when it becomes contiguous. Mark Shrives also reported when this water service was originally allowed as a temporary service, there were no system development fees charged therefore they would need to be included and paid.

Bob Hooker moved Jean McKittrick seconded that the City Administrator is authorized to execute intent to annex agreement with Mr. and Mrs. Thulander similar to the "Humphries Agreement" which will provide a permanent water service to the 2<sup>nd</sup> dwelling on the Thulander Property. I also move, the property owner must agree by separate agreement to pay all city costs in the preparation and attorney review of the intent to annex agreement and to pay the System Develop Chagres at the current rate. The payment agreement must be in place before any work starts on the intent to annex agreement. Voted on and carried unanimously.

**B. Fallen Officer Memorial Discussion**

Mark Shrives reported the findings of his research on Officer Van Derson who was killed in the line of duty during an attempted bank robbery in Creswell on November 5, 1971 and made the following recommendations to mark the fortieth anniversary of his death:

- At the November 7, 2011 City Council meeting a moment of silence could be held in Officer Van - Derson's honor
- A proclamation could be passed honoring Officer Van Derson for his service
- A copy of the proclamation could be framed and sent to his widow
- And a copy of the proclamation could be framed and hung in the new City Council Chambers

The Council gave their unanimous consensus to move forward with Mark Shrives recommendations in honoring the fortieth anniversary of Officer Van Derson's death.

**C. Save the Schoolhouse Discussion**

Bill McCoy suggested the City advertise for a non-profit group to take over the restoration of the Schoolhouse. The City could set up restoration requirements that must be completed within a specified time frame and if those were met, the building could be turned over to that group. Mark Shrives asked to meet with Councilor McCoy to further discuss this option.

**D. Resolution 2011-16, A Resolution Amending Resolution 2009-28 A Resolution Changing Appropriations Within the General Fund**

Bill McCoy moved Jean McKittrick seconded to adopt Resolution 2011-16, A Resolution Amending Resolution 2009-28, A Resolution Changing Appropriations Within the General Fund as presented. Voted on and carried unanimously.

**E. Resolution 2011-17, A Resolution Amending Resolution 2009-30 A Resolution Changing Appropriations Within the General Fund**

Jean McKittrick moved Bill McCoy seconded to adopt Resolution 2011-17, A Resolution Amending Resolution 2009-30, A Resolution Changing Appropriations Within the General Fund as presented. Voted on and carried unanimously.

**F. Resolution 2011-18, A Resolution Amending Resolution 2009-32 A Resolution Changing Appropriations Within the General Fund**

Jack Gradle moved A.J. O'Connell seconded to adopt Resolution 2011-18, A Resolution Amending Resolution 2009-32, A Resolution Changing Appropriations Within the General Fund as presented. Voted on and carried unanimously.

**League of Oregon Cities Conference**

Mark Shrives asked the Council to let Roberta Tharp know if they will be attending the League of Oregon Cities Conference held in Bend at the end of September. Early Bird Registration for the conference ends July 31<sup>st</sup>.

**Norm Few Day Proclamation**

Mark Shrives said the pastors of the local interfaith group will be holding a special presentation for Norm Few who recently retired after 54 years of service. The group has asked the city to participate in the presentation so Mark proposed the City Council present a proclamation marking July 17<sup>th</sup> as "Norm Few Day" and present him with a Key to the City.

Bill McCoy moved A.J. O'Connell seconded to approve the proclamation proclaiming July 17, 2011 as Norm Few Day. Voted on and carried unanimously.

**11. Clerk's Report**

No comments were received.

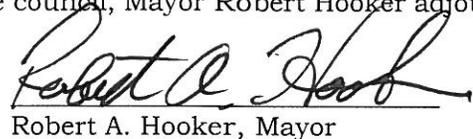
**12. Upcoming Meetings**

- A. July 13, 2011 Tree Board Meeting – Community Center at 3:00 p.m.
- B. July 13, 2011 Municipal Court – Community Center at 7:00 p.m.
- C. July 21, 2011 Planning Commission – Community Center at 7:00 p.m.

**13. Adjournment**

There being no further business to come before the council, Mayor Robert Hooker adjourned the meeting at 8:18 PM.

  
Roberta J Tharp, City Recorder

  
Robert A. Hooker, Mayor