

Council Present:

Mike Anderson
Bob Hooker
Jean McKittrick
Jane Vincent

Jack Gradle
Bill McCoy
A.J. O'Connell

Staff Present:

Mark Shrives
Roberta Tharp
Layli Nichols
Roy Sprout
Shelley Humble
Steve Dobrinich
Ken Jones
Ross Williamson

City Administrator
City Recorder
Finance Director
Public Works Director
Airport Manager
RARE Intern
City Attorney
City Attorney

Council Absent: 0

Press: Creswell Chronicle & KEZI News

Audience: 36

The regular scheduled City Council meeting was called to order by Mayor Bob Hooker at 7:34 PM.

1. Presentations

A. Fallen Officer Proclamation/Moment of Silence

Mayor Hooker read the Fallen Officer Proclamation declaring remembrance of Officer Curtis Avery Van Derson on the 40th anniversary of his death while serving the citizens of Creswell. Mayor Hooker asked the Council and the audience to join him in a moment of silence. Four of Officer Van Derson's nieces attended the ceremony and spoke on behalf of the family telling of the deep impact this incident had on their lives and thanking everyone for this special event.

B. Steve Dobrinich – RARE Intern

Steve Dobrinich the 2011-12 RARE (Resource Assistance for Rural Environments) Intern addressed the council to provide an update of the projects he will be working on throughout the year.

Community Development – There are three projects that fall under the category of Community Development the first being the Cobalt Building Redevelopment. Mr. Dobrinich said he is working toward the goal of expanding recreational space and activities for Creswell's youth, adults and seniors. He is working closely with Willamalane Parks and Recreation District to explore the opportunities and options that would best be suited for the building and the community.

CYAC – Creswell Youth Advisory Council – Mr. Dobrinich said his goal is to launch the CYAC program for the 2011-12 school year with a greater emphasis on local government. This program is offered to High School students in order to educate them on local matters, get them involved in the community, and let them be an advocate for the needs of the youth within Creswell. He has met with the school superintendent, Todd Hamilton and identified advisors for the CYAC and membership applications have been distributed and must be submitted on or before November 18, 2011.

Creswell Social Services Office – Mr. Dobrinich is working to ensure that Creswell residents have adequate local access to an array of community assistance services. Currently, Community Sharing and Centro Latino Americano are providing services to Creswell residents in need of assistance out of an office in the Community Center. Mr. Dobrinich said he would like to establish a Social Services Group consisting of a semi-formalized group of three to five community members, a City Council member, and a representative of each of the community assistance programs to act as a support network and work together on fundraising projects and recruitment of additional agencies.

Economic Development - Creswell Airport Marketing Campaign

The goal for Economic Development is to implement a marketing campaign using the "Creswell Hobby Field Airport Marketing Plan" as a guide. The marketing plan, which was adopted at the September 2011 Council meeting, outlines strategies to increase airport traffic, expand the airport market and stimulate the local economy.

Special events – Mr. Dobrinich said he will be putting together the 3rd Annual Earth Day Celebration on April 22, 2012 at Garden Lake Park. He would like to link Arbor Day with Earth Day for a joint celebration.

Emergency Preparedness

The goal is to prepare an Emergency Operations Plan (EOP) for the City of Creswell that covers all types of disasters and describes the cities responsibilities in a disaster situation. Mr. Dobrinich is currently researching and gathering data and putting together an outline of relevant materials and would like to hold a Council work session to present his research in more detail.

Mark Shrives polled the council to see if November 21, 2011 at 6:00 pm would be a good time to hold a work session on Emergency Preparedness, everyone was available.

2. Correspondence

No Comments were given on the Correspondence.

3. Public Forum

Arbrella Lavert, mailing address PO Box 5037, Eugene, OR addressed the Council thanking them for approving the recent proclamations and as a follow up to last meeting regarding a study circle.

Urban Moore, residing at 25 South 5th Street, Creswell, OR addressed the Council with concerns regarding the reduction of time for the Airport Manager's position. He feels the Airport needs a full time manager. He recommended a joint City Council/Airport Commission meeting.

4. Consent Calendar

Jane Vincent asked for discussion on the October minutes included in the Consent Calendar. On page three of the minutes, she feels the section regarding disruption during the meeting is incorrect. Ms. Vincent said the meeting was adjourned and there shouldn't be any minutes taken after that point and she also feels the timeline from the time the meeting was adjourned to the time it was reconvened is incorrect. Jane Vincent moved A.J. O'Connell seconded to have the minutes withdrawn and re-evaluated by the City Attorney. Mayor Hooker called for discussion. Mark Shrives said the Mayor isn't in charge of the minutes, the City Recorder takes them and they are not done verbatim. The minutes are presented to the Council for review prior to the meeting and asked to be notified before the meeting if questions arise so they can be reviewed and corrected if need be. Bill McCoy said he thinks the time may be wrong, but the minutes are accurate. A.J. O'Connell commented on procedural questions of the meeting and would like the attorney to go over the minutes to review for public meetings violations. City Attorney Ross Williamson said if the Council wishes him to review the tape and minutes he could certainly oblige although as far as public meetings law goes the minutes meet the standards. Jane Vincent read aloud ORS 192.105 under the retention and destruction of records provisions. Mayor Hooker called for any other further discussion and there being none he called for a vote on the motion. The motion failed with Councilors O'Connell and Vincent voting in favor and Councilors Anderson, Gradle, McCoy, McKittrick, and Mayor Hooker voting in opposition.

Bill McCoy moved Jack Gradle seconded to approve the Consent Calendar as presented. Voted on and carried unanimously.

5. Airport

Mark Shrives announced that Creswell Airport Manager Shelley Humble is serving as the 2012 – 2013 Oregon Association of Municipal Airports President.

Connect Oregon IV Grant Update – Shelley Humble said she and Mark Shrives have been working on the ODA (Oregon Department of Aviation) Connect Oregon IV Grant. This year there is forty million dollars available in lottery bonds. They are writing two grants; one for hangars and the other for a weather recording system in order to keep working towards a goal of a non-precision GPS approach. The application deadline is November 21, 2011.

6. Public Works

There weren't any agenda items for Public Works.

7. City Administration

Mayor Hooker said it is time for the annual City Administrator review and handed out evaluation sheets to the Councilors. He would like to have the forms completed and returned to him no later than November 30th to allow time to compile results and present at the December City Council meeting.

8. Clerk's Report

A clerk's report was not given.

9. City Councilor Requests/Future Agenda Items

- Naming the New Council Chambers

Mike Anderson would like to continue the discussion on naming the new Council Chambers after the late Mayor Eddie McCluskey. Mayor Hooker polled the Council for their thoughts on moving forward with this and they were all in agreement.

Jean McKittrick moved Bill McCoy seconded to have Mark Shrives prepare a formal proposal including costs and a suggested motion for the action to name the New Council Chambers after the late Mayor Eddie McCluskey. Voted on and carried unanimously.

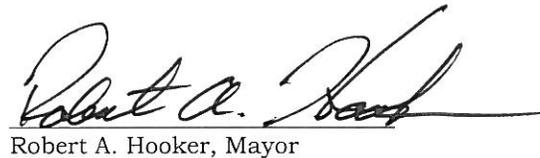
10. Upcoming Meetings

- A.** November 9, 2011 – Municipal Court
- B.** November 11, 2011 – Veterans Day
- C.** November 17, 2011 – Planning Commission
- D.** November 24 & 25, 2011 – Thanksgiving Holiday

11. Adjournment

There being no further business to come before the council, Mayor Robert Hooker adjourned the meeting at 8:12 PM.


Roberta J Tharp, City Recorder


Robert A. Hooker, Mayor