

Council Present:

Mike Anderson	Jacob Daniels
Jean McKittrick	A.J. O'Connell
Dave Stram	Nora Reynolds
Jane Vincent	

Staff Present:

Roberta Tharp	City Recorder
Layli Nichols	Finance Director
Roy Sprout	Public Works Director
Cliff Bellew	Public Works
Jeremy Townsend	Public Works
Jake Smith	Public Works
Mike Howard	Public Works
Seth Evans	Public Works
Shelley Humble	Airport Manager
Steve Dobrinich	RARE Intern
Ross Williamson	City Attorney

Council Absent: 0

Press: 4 - The Chronicle - Lisa Deleon- Scott Olson - Jeanne Olson - KEZI News

Audience: 40

The regularly scheduled City Council meeting was called to order by Mayor Dave Stram at 7:00 PM and the Pledge of Allegiance given.

Public Forum

Jack Gradle, Creswell resident addressed the Council to speak in support of the Airport.

Ron Ritchey, Airport user, addressed the Council to speak in support of the Creswell Airport from a business aviation aspect. One of the most important aspects of an airport is to have weather available to owners and pilots of planes. He feels the AWOS (Automated Weather Operating System) will be a benefit to the economic situation of the City of Creswell.

Christopher Douglas, Creswell resident addressed the Council to speak in opposition of the Garden Lake Park ADA Pathway Project. Mr. Douglas stated he recommends the Council spend the money to fix up the pond by making it fishable before spending money on the pathway.

John O'Connell, Creswell resident addressed the council urging them to support the Curtis van Derson Memorial Scholarship at the High School.

Gary Clark, member of the Creswell Recreation Committee addressed the Council to provide an update on what the Recreation Committee has been working on. The Cobalt Building Open House was a successful event with over seventy attendees. The committee would like to make a presentation to the Council during the April meeting.

Sid Voorhees, Airport Commission Member addressed the Council to speak in support of the AWOS at the Airport. It is a much needed tool for the Airport and a group of pilots are working to fundraise to help offset the costs of the upgrade.

Mayor's Report

Mayor Stram said he has excused Mark Shrives absence this evening.

Mayor Stram reported Councilor O'Connell has asked permission to explore the possibility of creating a Warming Center in Creswell. He is asking for Council consent to do some preliminary research so at a later date the Warming Center concept could be given as a charge to a Council committee. The question was asked as to who would be served by this warming center and A.J. O'Connell replied he didn't know. The Council gave Councilor O'Connell consensus to make some preliminary phone calls in order to obtain information on Warming Centers.

Mayor Stram asked the Council for consensus to add an item to the Agenda. This item came about after the agenda was noticed and is along the lines of City Administrator personnel action. The Council gave their consent to add the item to the agenda. Mayor Stram announced he is entertaining a motion for the Council to move into executive session under ORS 192.660 2(b). A.J. O'Connell moved Jane Vincent seconded to amend the agenda to add an Executive Session under ORS 192.660 2 (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. Voted on and the motion passes unanimously.

Mayor Stram read the Executive Session script for news media and staff. At 7:24 pm Mayor. Stram called a brief recess for the Council Chambers to be cleared and allowed time for the Council to move into an adjacent room.

Mayor Stram reconvened the regular meeting at 7:44 pm.

Mayor Stram read allowed a resignation letter from City Administrator Mark Shrives.

Jacob Daniels moved Jane Vincent seconded the council consent to the Mayor's acceptance of City Administrator Mark Shrives resignation dated and effective on March 11, 2013 and to authorize the Mayor to negotiate and execute the severance agreement to aid the City's transition with City Administrator Mark Shrives. Voted on and the motion carries unanimously.

Mike Anderson announced his immediate resignation by reading a statement. Jean McKittrick announced her immediate resignation by reading a statement and they left the meeting at 7:54 pm.

A.J. O'Connell moved Jacob Daniels seconded the Council accept the immediate resignation of Mike Anderson and Jean McKittrick. Voted on and the motion carries unanimously.

Correspondence – A.J. O'Connell commented he would like to see the City not renew their contract with Bridge Government for lobbying services next year. He would also like to see the appropriation for Food for Creswell increased in next year's budget.

Consent Calendar

Jacob Daniels moved Nora Reynolds seconded to approve the Consent Calendar as presented. Voted on and the motion carries unanimously.

Airport

Pay Request No. 3 – Inv No. 2517

Jacob Daniels moved Jane Vincent seconded the Council approve invoice #2517 from Precision Approach Engineering Inc. in the amount of \$4,504.96 for services performed in accordance with Task Order No. 7 as presented. Voted on and motion carries unanimously.

Pay Request No. 4 – Inv. 2536

Jacob Daniels moved A.J. O'Connell seconded the Council approve invoice #2536 for Precision Approach Engineering Inc. in the amount of \$8,101.56 for services performed in accordance with Task Order No. 7 as presented. Voted on and the motion carries unanimously.

Precision Approach Engineering Memo Regarding the AWOS Placement

Precision Approach Engineer John Shute addressed the Council to answer any questions they may have in regards to the memo or the AWOS. Mr. Shute said all five sites that were being considered for the placement of the AWOS were submitted to the FAA, and explained the process used to determine the recommended placement site. He went on to say the final site has not been selected yet; and in using the process as outlined we are still in the discussion and evaluation period with the FAA. Mr. Shute said he estimates a final site location should be determined in approximately one month.

Mayor Stram asked the Council for consent that in the absence of a City Administrator, the Mayor and Airport Manager Shelley Humble could be the point of contacts with Precision Approach. The Council granted consent for Mayor Stram and Shelley Humble to be the City contacts to Precision Approach Engineering.

AWOS Donation Update

Shelley Humble addressed the Council to update them on their direction granted at the February meeting in regards to the Airport Commissions solicitation letter for donations towards the upgrade to the AWOS. Ms. Humble said she has received \$1,900 in checks and \$900.00 in commitments to go towards the needed \$15,000 for the two additional pieces of equipment needed. She also reported one of the businesses at Hobby Field has committed to a \$5,000 donation.

Public Works – No agenda items for Public Works.

Financial Report – January 2013 – No Comments were given.

City Administration

Approving Purchase of Furniture for City Council Chambers

A.J. O'Connell moved Nora Reynolds seconded the Council approve Quote 1 in the amount of \$20,714.57 for the purchase of furniture from Office World for the Council Chambers. Voted on and motion carries unanimously.

RARE (Resource Assistance to Rural Environments) Update – Steve Dobrinich

Steve Dobrinich addressed the Council to provide an update to the Council on his projects:

- Earth Day Celebration will be Friday, April 19th
- Tree Board is planning a Tree City USA Presentation to be held during Earth Day Celebration
- Tree Tag Ceremony for Creswell Elementary School – Friday April 29th
- Tree City Art and Essay Contest to be held in conjunction with the Earth Day Celebration
- Nurturing Skills for Parents – Local Social Services organizations are putting on these classes for families with children ages 0-6 beginning April 8th
- Social Services Work Group – This effort is in the beginning stages to assess interest in launching a group of community members to provide support of the service agencies in Creswell.
- Working on a water and sewer rate survey
- Recreation Advisory Committee – They will be presenting a recommendation to the Council at the April 8th meeting.
- Willamalane Parks and Recreation District will offer Drivers Education Classes beginning April 4th at the High School. Also beginning March 23rd they are offering the “When I am in Charge” class. This class is for children 8-11 years old.
- Emergency Operations Plan – After Earth Day he will begin refocusing his efforts to continue work on the plan.

Pay Request – Nagao Pacific Architecture and Planning PC

Nora Reynolds moved Jacob Daniels seconded the Council approve Invoice #13-014 For Nagao Pacific Architecture and Planning P.C. in the amount of \$855.00 for services on the City Hall Project as presented. Voted on and motion carries unanimously.

Pay Request – Audio Visual – Inv. 3208

A.J. O'Connell moved Nora Reynolds seconded the Council approve Invoice No. 3208 from Audio Visual Presentations in the amount of \$2,052.00. Voted on and motion carries unanimously.

Mayor Stram announced there will not be a City Council retreat on Saturday, March 16th and is calling a Special City Meeting of the Council on April 1, 2013 instead of an Executive Session as previously scheduled. At the April 1st meeting the Council will address items nine and ten (Committee Reports and City Council, Old and New Business) of this agenda.

Adjournment – Executive Session

Mayor Dave Stram adjourned the regular meeting at 8:19 pm and the Council entered into Executive Session under ORS 192.660 2(h)) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.


Roberta J Tharp, City Recorder


Dave Stram, Mayor