

Council Present:

Dave Stram
A.J. O'Connell
Nora Reynolds
Jane Vincent

Brent Gifford
Jacob Daniels
Adam Pelatt

Staff Present:

Jamon Kent
Roberta Tharp
Layli Nichols
Shelley Humble
Denise Walters
Cliff Bellew
Mike Howard
Sgt. Doug Osborne
Capt. Byron Trapp
Deputy Scott Denham

City Administrator
City Recorder
Finance Director
Airport Manager
City Planner
Public Works Director
Public Works
Lane County Sheriff
Lane County Sheriff
Lane County Sheriff

Council Absent: 0

Press: 3 – Creswell Chronicle - Lisa Deleon, Scott Olson
KEZI News – Jennifer Richardson

Audience: 63

The regularly scheduled City Council meeting was called to order by Mayor Dave Stram at 7:00 PM and the Pledge of Allegiance given.

Special Recognition – Ally House

Mayor Stram presented retired Lane County Sheriff's Deputy Ally House with an appreciation plaque honoring her for her years of service to the Creswell community.

Public Forum

Su Liudahl – Library Director addressed the Council to thank them for the approval to use the Community Center for Adult Activity Sessions. Their committee held a planning meeting to discuss how to best serve the needs of the adults in the community. They will provide senior adult activities every Thursday morning from 9:00 am to noon.

Kristina Gallegos, Creswell resident addressed the Council to express her concerns with Public Safety in the community. She would like to see more officer presence to ensure a feeling of safety amongst residents. She asked the Council to explore options regarding policing.

Omar Bowles, Creswell resident and representative of Creswell Neighborhood Watch addressed the council with concerns to the severity of the crime situation in Creswell. He would like to help make Creswell a safe place for families and businesses. He asked the Council to review and explore all opportunities for additional sheriff protection, beginning a police force in Creswell or a joint task force with a neighboring community.

Christopher Douglas, Parks Advisory Board Member and member of the Skate Plaza Project went on record to say he will not be asking the Council for money for the skate park. The project looks to cost approximately 1.2 to 1.5 million dollars Mr. Douglas will be privately fundraising for this project. The understanding he has is the City will provide the land for the Skate Park. Mr. Douglas feels the skate park would provide Creswell youth a supervised place to go in the hours immediately following school.

Jack Gradle, Creswell resident addressed the Council to recommend placing cameras in the chambers and web streaming the meetings. This would allow the public to view what the Council is working on.

Jurgen Ramil addressed the Council to announce he is looking for sponsors in his fundraising efforts that will benefit the Creswell Children's Library, the Library Building Fund and Community Food for Creswell. He will be walking from Creswell to Crescent City, California (500 miles) in hopes of raising \$10,000.

Mary Ann Howard, Creswell resident addressed the Council thanking them for supporting the senior citizens in the community by allowing the Senior Adult activity group the use of the Community Center.

John O'Connell, Creswell resident addressed the Council to show his support for Mr. Ramil and his fundraising efforts for the Creswell Library. Mr. O'Connell also spoke regarding the crime situation and feels Neighborhood Watch is only as good as the police force you have at the time.

Mayor's Report

Revisions to the Agenda

Mayor Stram revised the agenda by moving ahead the City Council New Business – Policing request to follow the presentation from Lane County Sheriff's Sargent Doug Osborne and Captain Byron Trapp; adding the Oregon Avenue Improvement Project Bid Award under City Administration; and adding a report from the Parks Advisory Board under Committees, Commissions and Board Reports.

Parks Advisory Board Appointment & Resignation

Mayor Stram accepted the resignation of Councilor Jacob Daniels to the Parks Advisory Board citing conflicts due to a busy schedule.

Mayor Stram made the following appointments to the Parks Advisory Board:

- Jeff Warner – Term expires December 31, 2014
- Mark Murphy – Term expires December 31, 2014
- Councilor A.J. O'Connell – Term expires December 31, 2013

The Council gave unanimous consensus to the Mayor's appointments to the Parks Advisory Board.

City Administrator Recruitment Update

Mayor Stram announced Mr. Parks and the City have agreed to continue with their search for a new administrator. At this time he and Mr. Kent are working diligently to secure a second interim to serve in that position when Jamon's contract expires.

Mayor Stram called for a special meeting to be held on August 15th. The meeting will be held to take public input on skydiving operations at the airport. The community and airport user's comments will be considered by the Council in working towards a resolution to the lawsuit filed by Urban Moore of Eugene Skydivers. It is scheduled to go to trial at the end of the month. The policy question that will be presented is: Whether the city should create procedures to allow skydivers, after landing on property east of the runway, to cross the runway in route to the hangars on the west side of the airport. Following public forum, the Council will enter into executive session with the attorney on this matter.

Presentations

Lane County Sheriff's Sgt. Doug Osborne and Captain Byron Trapp

Sgt. Doug Osborne and Captain Byron Trapp provided a brief update on criminal activities happening in the community. They have made nine arrests associated to the recent burglaries. They asked folks to call the non-emergency number to document suspicious activity and mark all property for identification purposes.

Deputy Scott Denham was introduced; he will be the contact deputy replacing the retired Ally House.

Further discussion ensued regarding capacity based releases at the Lane County Jail.

Sgt. Osborne spoke briefly regarding the calls for service reports included in the council packets.

Councilor New Business – Policing – Jacob Daniels (moved from item 12 B i)

Jacob Daniels presented his request to have city administration examine opportunities to establish a local police force in Creswell. He would like to have another deputy added to the contract and also explore options such as forming a special district or partnering with a neighboring community for police services.

Jacob Daniels moved, A.J. O'Connell seconded the Council direct Jamon Kent to immediately take action to increase policing coverage by working with the Lane County Sheriff's Office to obtain a third deputy and conduct a study to see if there are partnership opportunities. Mayor Stram reminded the Council that this motion does not follow Council Rules as per Section 12 Suspension or Amendment of Council Rules of Resolution 2011-19. Jacob Daniels withdrew his motion and A.J. O'Connell withdrew his second.

Jacob Daniels moved, Adam Pelatt seconded to invoke Section 12 Suspension or Amendment of Council Rules of Resolution 2011-19 to temporarily suspend the three step process rules for this agenda item only. Voted on and carried unanimously.

Jacob Daniels moved, A.J. O'Connell seconded the Council direct Jamon Kent and his successor to work with Lane County Sheriff's Office to add an additional officer to the city contract for policing services. A discussion

ensued on how this would impact the city budget and what would the city be receiving by adding an additional deputy. Mr. Kent said this would reduce the contingency fund by \$168,321 taking it from \$295,000 to \$126,679 or about 65%. This would provide the city with another full time deputy including administration and dispatch and increase the daily coverage to approximately 71 percent. Voted on and the motion carries unanimously.

Jacob Daniels moved Brent Gifford seconded the Council direct Jamon Kent and his successor to perform a study to determine all policing alternatives for Creswell and the financial impact of those options. Mr. Daniels noted that Veneta and Cottage Grove may be interested in forming a partnership for policing services. He would like to have a report at the September or October meeting if possible. Voted on and the motion carries unanimously.

Mr. Kent presented Resolution 2013-20 A Resolution Changing Appropriations Within the General Fund that will allow staff to move forward with obtaining another deputy. A.J. O'Connell moved Nora Reynolds seconded to approve Resolution 2013-20, A Resolution Changing Appropriations within the General Fund. Voted on and the motion carries unanimously.

Ad Hoc Committee for Community Contributions Program

Holly Campbell addressed the council stating the committee represented many years of experience in handling money in many different aspects. The Committee has met and compiled their recommendations for use of the funds in this line item. The fund is intended to provide for unplanned events that occur outside an organization or agency's budgeting cycle or capabilities. It is not meant to become a reliable source of funding in order to discourage dependence of this fund, or, in most cases, to be a sole source of funding. Ms. Campbell said the committee has fulfilled their charge given by the Mayor and now recommends the oversight of this process to the Cultural Services Committee of the Council.

Nora Reynolds moved Jacob Daniels seconded the referral of the Ad Hoc Committee for Community Contributions Program materials to the City Council Cultural Services Committee for further review. Voted on and the motion carries unanimously. Mayor Stram issued the following charge to the Council Cultural Services Committee: Meet with 2 members of the Ad Hoc Committee for Community Contributions Program; Holly Campbell and one additional non council member of the committee to further refine the Ad Hoc Committees recommendations regarding the Community Contributions Services fund. The timeline for this charge is to bring a recommendation to the council for final approval at the September 2013 Council meeting.

The Council gave their unanimous consensus to the charge given by Mayor Stram to the Cultural Committee.

Resolution 2013-18 (Enterprise Zone) A Resolution Waiving Employment Increase Requirement on Standard Tax Deduction, Based on Rise in Productivity and Dedicated Contributions to Workforce Training, in the Cottage Grove, Creswell and South Lane County Enterprise Zone – Howard Schesser and Denise Walters

Denise Walters addressed the Council and provided a brief overview of the Enterprise Zone and introduced Howard Schesser Enterprise Zone Administrator. Mr. Schesser provided the Council details of the Weyerhaeuser request already approved by Lane County and the City of Cottage Grove.

The Weyerhaeuser NR Company has requested a waiver of the requirement to increase employment. The Weyerhaeuser NR Company is an eligible company under the enterprise zone program and the Cottage Grove Sawmill is located in the Cottage Grove, Creswell and South Lane County Enterprise Zone. The waiver will require approval from all three sponsoring bodies. The Company is proposing to make the \$3 million investment this year and has requested a tax abatement for the next three years. The tax abatement takes place the year after the improvement is put into service. As required by Oregon statute they will guarantee to maintain the existing employment level during the abatement period (231 employees); will deposit 25% of the yearly tax abatement (estimated to be \$29,596.20 per year if all of the 3 million dollar investment is eligible and taxable) with the City into a trust fund to be used for training of Weyerhaeuser Cottage Grove Sawmill employees, and will increase labor/unit productivity by 10% or more.

Jacob Daniels moved Adam Pelatt seconded to approve Resolution 2013-18 A Resolution Waiving Employment Increase Requirement on Standard Tax Deduction, Based on Rise in Productivity and Dedicated Contributions to Workforce Training, in the Cottage Grove, Creswell and South Lane County Enterprise Zone.

Voted on and the motion carries with Councilors Daniels, Gifford, Pelatt, Reynolds, Vincent and Mayor Stram voting in favor and Councilor O'Connell voting in opposition.

Jacob Daniels left the meeting at 8:57 pm.

Correspondence

Jane Vincent asked for a clearer copy of the Northwest Pipeline included in Correspondence.

Nora Reynolds left the meeting 8:58 pm.

Consent Calendar

A.J. O'Connell moved Adam Pelatt seconded to approve the consent calendar as presented. Voted on and the motion carries unanimously by Councilors Gifford, O'Connell, Pelatt, Vincent and Mayor Stram.

Jacob Daniels re-entered the meeting at 9:00 pm.

Airport

AWOS (Automated Weather Operating System) Update – Jamon Kent

The first of two streaked horned owl reviews has been completed; the second will take place next spring. The cost for the review is \$5,000 and we are working through the grant assurances for payment. The FAA is also requiring us to delineate the wetlands the AWOS will sit on. The contract amount for this work is \$5,280. Mr. Kent also reported the latest requirement from the FAA is to conduct a Native American and other historical or cultural artifact study on the property. Mr. Kent said the best estimate he can come up with for this is \$3,500.

Nora Reynolds re-entered the meeting at 9:01 pm.

Shelley Humble reported the FAA has been approached to increase the AIP (Airport Improvement Plan) grant by \$12,682 to cover the additional expenses they are asking us to incur, leaving the project with no out of pocket expenses for the Airport. She has also been in contact with the Connect Oregon liaison giving us approval of the timelines and process as we are skirting the grant deadlines.

Airport Fun Days Fly-in Report – Shelley Humble

Shelley Humble reported they had a good turn-out for the morning activities of the Fly-in but due to weather the afternoon festivities were cancelled.

Public Works

Cobalt Building Update – Cliff Bellew

Cliff Bellew reported Mt. View Electric, Inc. has ordered all the materials needed to complete the remodeling of the Cobalt Building and work should begin next week.

Financial Report

June 2013 Financial Statement included in Council Packet

City Administration

City Administrator Report – Jamon Kent

Public Forum Follow-up

Jamon Kent provided a follow-up report to a public forum concern regarding the maintenance on Scott Lane. In his research it was determined that once you reach the left hand turn on Scott Lane, from that point on the County has never accepted that street as a road, so basically it is a traffic easement. Therefore the County will not maintain it. He has spoken with the County regarding chip sealing a portion of Scott Lane but they do not recommend it. The County however, has offered to lay asphalt down on Scott Lane for an estimated amount of \$35,000. It would begin at 10th Street; go west on Scott Lane and around the corner to the end of the sidewalk. Mr. Kent went on to say this project is not included in this year's budget. He and Mr. Bellew have spoken and feel if we delay purchasing a piece of budgeted for equipment, we may be able to lay the asphalt. With the County's workload this summer/fall, and they may not be able to get to it until next year.

Layli Nichols reported it is her recollection that the property owners along Scott Lane have non-remonstrance agreements in place which would help with reimbursement.

Mayor Stram directed Jamon Kent to continue with his analysis on Scott Lane by researching the non-remonstrance agreements and working with Cliff Bellew to find a solution.

Resolution 2013-19 A Resolution to Obtain a Master Card – Jamon Kent

Jacob Daniels moved Jane Vincent seconded the Council approve Resolution 2013-19 A Resolution to Obtain a Master Card. Voted on and the motion carries unanimously.

Food Pantry Contract for the Cobalt Building – Jamon Kent

Jamon Kent passed out a copy of a revised Community Food for Creswell (CFFC) contract that includes exhibits as outlined in the document. Mr. Kent went over the changes to the contract:

- CFFC accepts the space and shared space “As Is” with the understanding the Cobalt Building is a non-smoking facility and any outside smoking must be fifty feet from the structure
- Parking under Exhibit A has been outlined
- Modifications to the north office space including the installation of a service window with a sliding pane
- Installation of a sink for hand washing in the main room

Mr. Kent said the board of the pantry has reviewed the contract and accepted the terms. The only piece lacking is an effective date because they can't take position until the work is done.

A.J. O'Connell moved Brent Gifford seconded the Council accept the joint building contract with Community Food for Creswell (CFFC) effective on the date the building will be ready to be occupied. Voted on and the motion carries unanimously.

Intergovernmental Agreement with Lane County for Operational and Bridge Maintenance Service – Jamon Kent

The city contracts with Lane County for maintenance on two bridges the city has taken in. Staff does not have all the expertise needed for all aspects of the bridge maintenance so we contract with the county in an amount not to exceed \$50,000 in a three year span should it be needed.

Jacob Daniels moved Jane Vincent seconded the Council approve the Intergovernmental Agreement with Lane County Public Works Department for Operational and Bridge Maintenance Services in an amount not to exceed \$50,000 over the next three years. Voted on and the motion carries unanimously.

Bid Award – Oregon Avenue Improvement Project

Mr. Kent provided the Bid Tabulation for the Oregon Avenue Improvement Project as follows:

Eugene Sand Construction	\$ 98,140	Exca Drain Construction	\$123,000
Wildish Construction	\$116,350	North Santiam Paving	\$135,500
Knife River	\$121,390		

Jacob Daniels moved Adam Pelatt seconded the council award the bid for the Oregon Avenue Improvement Project to Eugene Sand Construction in the amount of \$98,140.00. Voted on and the motion carries unanimously.

Garden Lake Park Update

Jamon Kent and Cliff Bellew attended a meeting out at the push-up dam with other interested partners. The dam is in good repair, the problem lies in the irrigation canal. The people who have rights to the water have given us permission to clean out the canal. Mr. Bellew has removed five beaver dams which should improve the flow of the water. At some point, the Council should be seeing a maintenance agreement brought before them for the canal.

Dave Stram directed Cliff Bellew to bring a report to the September Council meeting on the ditch.

Reports: Committees, Commissions and Boards

Transportation and Public Works Committee Report – Chair A.J. O'Connell

A.J. O'Connell reported the committee met on July 30th to begin discussion on water conservation and rebate programs. The committee is looking at a rebate program for residents who install low flow toilet fixtures. They will be consulting with EWEB (Eugene Water and Electric Board) to see how they execute their program and if it would be a feasible program for Creswell.

The RFP for the Water Rate Study is out and the bid opening is scheduled for August 16th.

Finance Committee Report – Chair Brent Gifford

Brent Gifford reported the committee has completed the three charges given to them by the Mayor:

- Sign a new audit contract
- Develop a timeline with milestones and deliverables to stay on track with the audits
- Meet with staff to review progress on items to be addressed from the audits.

The committee has worked hard with staff to create a summary financial statement that is easy to read and understand. It is the committee's recommendation that the summary report be included monthly in the Council packet and the larger financial statement be issued quarterly.

A.J. O'Connell left the meeting at 9:42 pm.

Mayor Stram, with consensus of the Council issued a new charge to the committee: Provide the Council with a training session on how to read the financial statements and meet periodically as needed to insure the new audit timelines are being followed.

A.J. O'Connell re-entered the council meeting at 9:44 PM

Administration Committee Report – Chair Jacob Daniels

Jacob Daniels reported the committee did not meet during the month. The next meeting is scheduled for August 21st. They will be going over the revisions for the Administration Evaluation Form. A full report and a revised evaluation form will be presented in September.

Public Safety Committee Report – Chair Jane Vincent

The committee held a public meeting to discuss Neighborhood Watch. Most in attendance displayed frustration and wanted more policing services in the community. The committee is setting up a smaller meeting with representatives from Sheriff's office sometime in September. Sheriff Tom Turner will be doing a Town Hall meeting at the Community Center in October.

Parks Advisory Board (PAB) – Jessica Pelatt

The board met on August 5th, to investigate and discuss the opportunities for immediate activities for youth in Creswell. They came up with three activities that would make the greatest impact in Creswell.

- Indoor Skate Park in the Cobalt building

The board is looking into liability insurance requirements for the skate park, determining hours of operation, equipment, staffing and maintenance. Mr. Douglas will begin his fundraising efforts soon and if all goes well could be finished by late fall.

- Garden Lake Park

The main issue at Garden Lake Park is the water quality. The board is looking to work with Pam Reber of the Coast Fork Watershed Council to tackle the water issue and to work on youth activities such as day camps and fishing tournaments,

- Harry Holt Basketball Court Updates

The basketball courts are showing signs of wear and tear from use over the years. The board would like to look into updating the courts as well as converting the underused tennis courts into basketball courts.

Mayor Stram asked for the board to report back at the September meeting on the Cobalt Building Liability Insurance for the Skate Park. He also directed the City Administrator to work with the PAB and Pam Reber to form a partnership for work at Garden Lake Park as well as complete an analysis on the cost and logistics for updating Harry Holt Park.

City Council Business

Old Business – None

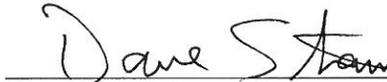
New Business – Moved forward on the agenda

Mayor Stram thanked Mr. Kent for his outstanding service to Creswell during the past five months.

Adjournment

There being no further business to come before the Council, Mayor Dave Stram adjourned the regular meeting at 10:05 PM.


Roberta J Tharp, City Recorder


Dave Stram, Mayor