

Council Present:

A.J. O'Connell
Brent Gifford
Dave Stram

Jacob Daniels
Adam Pelatt

Larry Patterson
Roberta Tharp
Layli Nichols
Shelley Humble
Cliff Bellew
Denise Walters
Mike Howard
Madaline Phillips

City Administrator
City Recorder
Finance Director
Airport Manager
Public Works Director
City Planner
Public Works
RARE Intern

Staff Present:

Council Absent: 2 – Nora Reynolds and Jane Vincent

Press: 2 – Creswell Chronicle – Scott Olson and Martha McReynolds, Jr.

Audience: 24

The regularly scheduled City Council meeting was called to order by Mayor Dave Stram at 7:03 pm and the Pledge of Allegiance given.

Mayor Stram excused Councilors Nora Reynolds and Jane Vincent.

Annexation of Territory to the City of Creswell: Taylor Annexation (Annex-2013-01)

Public Hearing

Denise Walters presented the Planning Commission's recommendation to approve Case No. ANNEX-2013-01, a request by GeoMax Engineering, on behalf of Calvin and Beverly Taylor, to bring approximately 4.14 acres at 83399 and 83405 North Harvey Road into the city limits plus the right of way for the abutting section of Harvey Road for a total of 4.5 acres. The annexation includes Tax Lots 4100 & 4101 as show in tax assessors' map 19-03-11-00. The property is contiguous to the Creswell city limits on its north east boundaries. The application was reviewed under Sections 111.c.12 of the Creswell Comprehensive Plan, Statewide Planning Goal 14(Urbanization) and any applicable sections of the Creswell Development Code.

Mayor Stram opened the Public Hearing on ANNEX – 2013-01 and asked Councilors to declare any ex parte contacts, visits to the site, actual or potential conflict of interest, or bias. There being none, he asked City Planner Denise Walters to give a staff report.

- Staff did not receive any concerns from any of the service providers for that property
- One public comment was submitted with concerns regarding stormwater issues. The particular property it addressed was found not to be part of this annexation proposal
- The city has the public facilities to serve the land
- Planning Commission recommends the annexation
- Commissioner Oelke recused himself for potential bias as he may be assisting in the development of the property
- The annexation proposal is consistent to the approval criteria as defined in the Creswell Development Code Section 4.10.160

Testimony

Calvin Taylor who resides at 83399 Harvey Road addressed the Council stating his main purpose for the annexation is to give him a sense of relief to get out from under the debt of the Lane County Harvey Road LID (Land Improvement District) and will provide a sense of security that he will be able to stay on his property through his elderly years.

There being no other public testimony, Mayor Stram closed the Public Hearing.

Ordinance No. 476 – An Ordinance Approving the Annexation of Certain Territory to the City of Creswell

Adam Pelatt read twice by title and moved, Jacob Daniels seconded that Council adopt Ordinance 476, An Ordinance Approving the Annexation of Certain Territory to the City of Creswell and Direct the City Administrator to sign the Annexation Agreement. Voted on and the motion carries unanimously.

Public Forum

Ron Janssen addressed the Council with his concerns about the deterioration of the trees in the park, park lighting and signage.

John O’Connell Creswell resident addressed the council to thank A.J. O’Connell for his service as a City Councilor.

Mayor’s Report

Mayor Stram read a letter of resignation from Alan Pointer who moved out of Creswell this past month. Mr. Pointer served on the Planning Commission and Airport Commission

Mayor Stram read a brief statement in regards to the settlement agreement between the City of Creswell and Eugene Skydivers. On August 16, 2013 the City Council voted to execute a settlement agreement ending both the FAA Part 16 litigation and the breach of lease litigation filed by Eugene Skydivers and Mr. Urban Moore. A term sheet has been signed by both Mayor Stram and Mr. Moore and the Circuit Court lawsuit has been dismissed. The attorneys for both sides are working on the final draft of the Settlement Agreement and once signed the City will begin the process of filing for a Lane County special use permit allowing the Eugene Skydivers to land on City owned property to the east of the Airport.

Correspondence

No comments

Consent Calendar

Jacob Daniels moved Brent Gifford seconded to approve the consent calendar as presented. Voted on and the motion carries unanimously.

Airport

Resolution 2013-33 A Resolution Accepting Federal Aviation Airport Improvement Program Grant #3-41-0083-009 Amendment No. 2; and Changing Appropriations Within the Airport Fund

A.J. O’Connell moved Adam Pelatt seconded Council accept the FAA AIP Grant Number 3-41-0083-009 Amendment Letter No. 2, in the amount of \$12,542.00 as presented. These funds will be used to complete the additional requested projects required by the FAA for the installation of an automated weather observing system at the Airport. Voted on and the motion carries unanimously.

A.J. O’Connell moved Adam Pelatt seconded Council adopt Resolution 2013-22 A Resolution Accepting Federal Aviation Airport Improvement Program Grant #3-41-0083-009 Amendment No. 2; and Changing Appropriations Within the Airport Fund. Voted on and the motion carries unanimously.

Public Works

Bid Award for Front Street Lift Station Upgrade

Cliff Bellew reported the City solicited bids from The Automation Group, Oregon Electrical Group and Olsson Industrial Electric for this project.

Of the three contractors, the city received two bids:

Olsson Industrial Electric	\$69,878.00	Pacific Excavation	\$98,225.00
Stainless steel auto transfer switch	<u>\$ 1,900.00</u>	(General Contractor for the	
Total bid	<u>\$71,778.00</u>	Automation Group)	

Jacob Daniels moved Brent Gifford seconded the City Council award the bid to Olsson Industrial Electric in the amount of \$71,778.00 to complete the work at the Front Street Lift Station. Voted on and the motion carries unanimously.

City Administration

City Administrator Report- Larry Patterson

City Administrator Recruitment

The city needs to continue with their efforts to fill the City Administrator position. The advertisement for this position states it is open until the position is filled. He has spoken with Mike Kelly who did the previous recruitment and he would be willing to start the process over again. His costs are \$50.00 per hour up to \$5,000 and Mr. Patterson feels the council should consider engaging his services again. Mr. Patterson went on to report the Mayor has a number of names of interested people who are interested in filling the position from the prior recruitment and maybe we should touch base with them, possibly interview them before we continue with another recruitment process. After a brief discussion, the council directed Mr. Patterson to move forward with looking for money in the budget to retain Mr. Kelley for a second recruitment process.

Park Rules Signage

Mr. Patterson has visited with Officer Olson in regards to the needs of signage for the Park. He is currently working with Cliff Bellew to put together the signage. They are planning on putting the signs near the parking area and by the restrooms.

Traffic Control

Mr. Patterson's report on Traffic Control stems from concerns heard during prior Public Forums. Mr. Patterson reported he has spent some time driving in each of the areas identified as concerns. The speed limits on those streets are 25 mph and he is not sure another sign will help. He raised the issue of taking a system approach to these concerns, and recommended looking at using a committee structure to look at the requests received. The committee would establish criteria to review the requests and then make a recommendation back to the council. The council needs a process to follow for evaluating these concerns.

Bike Lane Painting & Stenciling

This would be a minimal cost and if the council wishes to move forward this should be done in the spring/summer. The council should consider whether they want to respond on a piece meal basis or use a broader system wide approach to such requests. As we update our TSP (Transportation System Plan), we need to place greater focus on other modes (i.e. bike/pedestrian). One of the components of the TSP should be a Bike/Pedestrian Master Plan.

Policing Alternatives

Mr. Patterson reported he has reviewed the March 2009 study of policing alternatives done by Advanced Strategies Group in McMinnville, OR. At that time, the study suggested the City of Creswell not pursue the creation of their own police department. It is of Mr. Patterson's opinion the basic conclusion of that report remains true today. He provided six alternatives available to law enforcement services:

- Receive basic County Sheriff services
- Augment basic County Sheriff services with contractual services aimed at Creswell policing (what we currently have)
- Create a County Service District for Sheriff services
- Augment basic County Sheriff services with a contract for private security service directed at selected areas; parks, business districts and neighborhoods
- Form Creswell's own Police Department
- Form a Law Enforcement Safety District

Mr. Patterson suggested the Council determine whether the funding of the third deputy is sustainable. Should it prove not to be, he provided three funding approaches that could be considered to augment police funding:

- Renegotiate the contract with Lane County Sheriff's Office for a lesser cost approach
- Transfer funds from other priorities to supplement the city's funding of police services
- Consider revenue enhancement such as a serial levy or implementation of a Public Safety Maintenance Fee

Council held a brief discussion on seeing how things play out with the third deputy on staff now and revisit the issue again in January. Mayor Stram asked to have Sgt. Osborne report to the Council at the December 9th meeting on the first four months of service with the extra deputy and hold a work session to discuss what direction the Council would like to go with policing services in the 2014-15 budget.

Trees in the park

In the spring public works staff limbs the trees in the park. Recently, a citizen reported a problem with a tree limb and public works has since removed that branch. Mr. Patterson asked that citizens make staff aware of any safety issue they believe exists and let us evaluate it for action.

Resolution 2013-23 A Resolution Extending The City of Creswell's Workers' Compensation Coverage to Volunteers of City of Creswell and Rescinding Resolution 2013-14

Jacob Daniels moved Adam Pelatt seconded the Council approve Resolution 2013-23 A Resolution Extending the City of Creswell's Workers' Compensation Coverage to Volunteers of City of Creswell and Rescinding Resolution 2013-14. Voted on and the motion carries unanimously.

Pay Request #3 – Mt. View Electric, Inc. – Cobalt Building

Brent Gifford moved A.J. O'Connell seconded the Council approve Invoice #1201 from Mt. View Electric, Inc. in the amount of \$2,628.00 for work completed during the month of September on the Cobalt Building Remodel Project. Voted on and the motion carries unanimously.

Reports: Committees, Commissions and Boards

Transportation and Public Works Committee Report – Chair A.J. O'Connell

Mr. O'Connell reported FCS Group Solutions has met with City Staff and they are moving forward with the Water Rate Study. He also reported the Oregon Avenue project will begin on October 14th.

Cultural Committee – Chair Jacob Daniels

Mr. Daniels presented a revised copy of the Community Services Fund application the committee received from the Community Contributions Ad Hoc Committee. Organizations requesting funds from the Community Contribution Program will be required to fill out an application, submit it to the Cultural Committee. The committee will make a recommendation to the Council for approval, denial or the Council can adjust the amount to be awarded. The recommendation provided by the committee to the Council will be made following the guidelines set forth and approved by the Council. They would like staff to set up a cultural committee e-mail address for applications to be sent to.

Adam Pelatt moved A.J. O'Connell seconded the Council approve the City of Creswell Community Services Fund application as presented. Voted on and the motion carries unanimously.

Finance Committee Report – Chair Brent Gifford

Mr. Gifford reported the committee as charged provided their Financial Summary training to the Council in a work session prior to this meeting. They will repeat the training again in November. The committee is also monitoring the progress of the 2012-2013 audit and is proud to report the auditors have been in City Hall working on the audit. The city is right in line with its audit timeline.

Administration Committee Report – Chair Jacob Daniels

Mr. Daniels passed out a revised City Administrator Evaluation Form along with a Pledge of Confidentiality the committee recommends the Council uses for its City Administrator Review process.

Brent Gifford moved A.J. O'Connell seconded the Council approve the City Administrator Evaluation Form and the Pledge of Confidentiality. Voted on and the motion carries unanimously.

Public Safety Committee Report – Chair Jane Vincent

Due to the absence of Jane Vincent, Mayor Stram asked the report be given at the November meeting.

Parks Advisory Board – Jessica Pelatt

Adam Pelatt provided a report for the Parks Advisory Board for Jessica Pelatt. The committee met on September 24th to continue with their analysis of the Parks Master Plan. The committee has begun planning the startup of a Friends of Creswell Parks, a group of volunteers who will invest their time in the projects the parks require.

Mayor Stram thanked the committees for their hard work.

City Council Business

Old Business

Policing –

Councilor Daniels and O'Connell both agreed the Council has thoroughly discussed this issue during the Administration report and both are very happy with Mr. Patterson's analysis.

Green- infill

A.J. O'Connell asked the Council for consensus to forward on to staff for the final analysis on the green infill proposal. Mayor Stram reiterated the proposal states this will be placed on the list for the 2014-15 budget discussion. The Council gave their unanimous consensus to move this item forward to next month's meeting. A.J. would like to see it done as routine maintenance.

Stenciling Analysis

A.J. O'Connell asked the Council for consensus to forward on to staff for the final analysis on the Bike Lane Stenciling proposal. This project is proposed for the 2014-15 fiscal years' budget under routine maintenance. The council gave their unanimous consensus to move this item forward to next month's meeting.

TransAmerica Bike Route

A.J. O'Connell reported he has sent a letter to Adventure Cycling requesting a change in their route to include Creswell. Their response should be returned addressed to Mayor Stram.

New Business - None

Councilor Resignation

A.J. O'Connell tendered his letter of resignation.

Jacob Daniels moved Adam Pelatt seconded to accept the immediate resignation of Councilor O'Connell. Voted on and the motion carries unanimously.

Adjournment

There being no further business to come before the Council, Mayor Stram adjourned the regular meeting at 8:25pm.


Roberta J Tharp, City Recorder


Dave Stram, Mayor