

Council Present:

Omar Bowles
Richard Heyman
Ted Romoser
Jane Vincent

Holly Campbell
Adam Pelatt
Dave Stram

Staff Present:

Michelle Amberg
Roberta Tharp
Cliff Bellew
Shelley Humble
Maddie Phillips
Maia Hardy

City Administrator
City Recorder
Public Works Director
Airport Manager
Planning Technician
RARE Participant

Council Absent: 0

Press: 1 – Creswell Chronicle – Scott Olson

Audience: 10

The regularly scheduled City Council meeting was called to order by Mayor Dave Stram at 7:04 pm and the Pledge of Allegiance was given.

Public Forum

A.J. O’Connell, past community member addressed the Council asking for green infill paint in the bike lanes.

Urban Moore – Airport User addressed the Council with concerns regarding his Airport signage. He also noted he would like to see more presence of Public Safety Officers at the Airport since he is required to pay the Public Safety Fee.

Mayor’s Report

Commissions and Committees
Resignations

Mayor Stram read three letters of resignation:

- Jessica Pelatt, Chair of the Parks Advisory Board
- Jonathon Woodland, Budget Committee Member
- Dennis Grice, Planning Commission

The Council gave their unanimous consensus to accept the three resignations.
Mayor Stram asked staff to please notice the Planning Commission Vacancy.

Appointments

Mayor Stram with the unanimous consent of the Council appointed Miles “Joe” Eaton to the Budget Committee. Mr. Eaton’s term will expire on December 31, 2015.

Administration Committee Charge

The Mayor issued the following charge to the Administration Committee:

Develop a Request for Proposal, including a Scope of Work, for completing a 3-5 year Strategic Plan; Release the RFP and review proposals that are submitted and bring a recommendation for a consultant to conduct the Strategic Plan. He asked the committee to present the RFP at the July 27th work session for Council review; provide an update to the Council at the August work session and a consultant recommendation to the September 14, 2015 meeting. Strategic Planning will occur between October and December 2015.

The council gave their unanimous consent to the charge issued by the Mayor to the Administration Committee.

Mayor Stram reported he received a phone call from the Oregon State Police in regards to relocating their operations to Creswell. He promoted Creswell with much enthusiasm and he was told that Creswell has made the cut and we are now on for an RFP.

Correspondence

Mayor Stram asked for a update on 233 West A Street. Code Enforcement Officer Shelley Humble reported that Fannie Mae owns the property and they have gotten approval to level it and remove debris. She expects this to be done within the next month.

Mayor Stram also read aloud an anonymous letter of recognition to the Creswell Lane County Sheriff's Deputies.

Consent Calendar

Councilor Heyman asked to have item 4C, the Seed Community Garden Grant Request pulled from the Consent Calendar for further discussion.

Councilor Romoser explained to the rest of the Council that after the bills are approved by the Council, the Chair of the Finance Committee signs off on the Bill Registers. He asked for input on spot checking techniques or helpful hints on what to be on the lookout for. Ms. Amberg added that what the Council is doing is reviewing the bills paid for the month. They are provided so the Council can ask questions should they have any. The Council is not actually approving the bills because the checks have already gone out; you are being made aware of what the City is spending and giving oversight of that process.

Discussion ensued in regards to how often bills are paid and how long is it before the Council gets to review the registers. Ms. Amberg noted the bills are paid weekly and the registers are included in the Council packet at the next month's regular meeting. She went on to say that the Council has approved everything included in the Budget and staff likes to provide items to the Council they think may be of interest or anything that was not approved during the budget cycle.

Councilor Romoser moved Councilor Pelatt seconded to approve the consent calendar with the exception of item 4C, SEED Community Garden Grant Request that has been pulled for further discussion. Voted on and the motion carries unanimously.

SEED Community Garden Grant Request Discussion - Councilor Heyman asked for clarification that the City is not violating any laws regarding separation of Church and State with granting funds to the SEED Community Garden Grant. Ms. Amberg noted this has been reviewed by the Cultural Committee and recommended to the Council. Councilor Vincent, chair of the Cultural Committee noted the group is working on a community garden along with the Food Pantry. Mayor Stram recommended that we not take any action on this item until we have a legal opinion from the City Attorney.

Richard Heyman moved, Jane Vincent seconded that the SEED Community Garden Grant Request Award be postponed to the June Council meeting for action. Voted on and the motion carries with Councilors Campbell, Heyman, Romoser, Vincent and Mayor Stram voting in favor and Councilors Bowles and Pelatt voting in opposition.

Mayor Stram directed Ms. Amberg to contact the City Attorney and provide a legal opinion to the Council at the June meeting.

Administrative Report

Administration

No report was given.

Airport

No report was given.

Finance

No report was given.

Public Works

No report was given.

Council Action Items

Approval to apply for a Transportation Growth Management Grant
RARE Participant Maia Hardy and Planning Technician Madeline Phillips addressed the Council to present the opportunity and gain approval for application of a Transportation Growth Management Grant administered through the Department of Land Conservation and Development (DLCD) and Oregon Department of Transportation (ODOT). This grant would allow us to develop a Southwest Industrial Area Plan on the Bald Knob property. In 2008, the former mill site burnt and has been vacant since. It is a forty-four acre site in Creswell's industrially zoned land. Ms. Hardy noted the site is in need of Environmental Cleanup, Floodplain/Wetland Restoration, has infrastructure and accessibility needs. The grant will help us understand the needs of potential

users for the site, reconfigure tax lots on the site, create accessibility of the site to new users, connect all users and restore open space.

A brief discussion was held on land dedication from developers and System Development Charges.

Councilor Bowles moved Councilor Pelatt seconded that the City Council approve the City Administrator to apply for a Transportation Growth Management Grant to produce a Southwest Industrial Area Plan for Bald Knob.

Voted on and the motion and it carries unanimously.

Pay Request #14 for Task Order No. 7 Professional Engineering Services to assist the City of Creswell Airport in preparing documents for bid for the Installation of an AWOS "A" Weather System and to provide construction administration services during the project

Adam Pelatt moved Richard Heyman seconded that Council approve Invoice #3165 for Precision Approach Engineering, Inc. in the amount of \$994.05 for services performed in accordance with Task Order No. 7 as presented. Voted on and the motion carries unanimously.

Pay Request – Pacific Ace Surfacing Solutions – Resurfacing of courts at Harry Holt Park

Ted Romoser moved Jane Vincent seconded the City Council approve the Park Request for Pacific Ace Surfacing Solutions for work completed on the Holt Park Courts in the amount of \$13,050.00. Voted on and the motion carries unanimously.

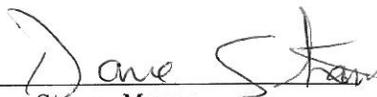
Pay Request – American Leak Detection – Distribution System Leak Survey

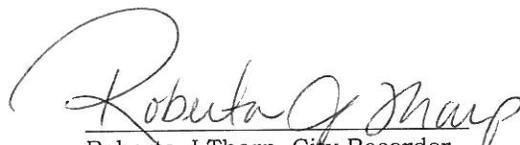
Public Works Director Cliff Bellew noted that by the end of September they hope to have all the leaks fixed and the project completed. It is his hope to repeat this project every three to five years.

Richard Heyman moved Ted Romoser seconded that the City Council approve Invoice #33796 from American Leak Detection for work completed on the City of Creswell's water distribution system in the amount of \$8,050.00. Voted on and the motion carries unanimously.

Adjournment

There being no further business to come before the Council Mayor Stram adjourned the meeting at 8:10 pm.


Dave Stram, Mayor


Roberta J Tharp, City Recorder