

Council Present:

Omar Bowles
Richard Heyman
Dave Stram

Holly Campbell
Adam Pelatt
Jane Vincent

Staff Present:

Michelle Amberg
Roberta Tharp
Cliff Bellew
Shelley Humble
Jim Piper
Sgt. Billy Halvorson

City Administrator
City Recorder
Public Works Director
Airport Manager
Finance Director
Lane County
Sheriff's Office

Council Absent: 0

Press: 1 - Creswell Chronicle – Scott Olson

Audience: 4

The regularly scheduled City Council meeting was called to order by Mayor Dave Stram at 7:00 pm and the Pledge of Allegiance was given.

Public Forum

No comments were received.

Mayor's Report

Mayor Stram made two adjustments to the agenda:

- Item 2 A should be titled Water Rate Advisory Committee Applications
- Item 5 A iv should be titled November 2016 Ballot Title update

Water Rate Advisory Committee Applications

Mayor Stram distributed copies of the Water Rate Advisory Committee application. He noted that the City will be accepting applications until December 18, 2015 and appointments to the committee will be made at the January 11, 2016 City Council meeting.

A discussion ensued regarding how the Transportation and Public Works committee will work with the Water Rate Advisory committee. Mayor Stram noted the charge to the Transportation and Public Works committee was to create the methodology therefore; the two committees will not be working together. He also explained that Ms. Amberg will be the liaison to the committee.

Councilor Campbell noted the water rate methodology has been completed and she would like to have it placed on either the October or November work session agenda.

Update on OSP (Oregon State Police)

Mayor Stram provided a very brief update on the relocation of the OSP. He made an inquiry last week only to find that the submitted proposals exceeded the state's budget and they are in the process of re-proposing. There are a total of two developers with five proposals. Creswell has one of the developers with two of the proposals. Mayor Stram noted that we will continue to wait and hope they choose Creswell to locate in.

Councilor Resignation

Councilor Pelatt read a brief statement to notify the Council that his employment has transferred him to Montana and will be resigning from his Council duties by the end of December.

Council Vacancy

Mayor Stram announced that as of today we have one application to fill the vacancy left by the resignation of Ted Romoser. He is recommending that we close the application recruitment on October 26, 2015 at noon and hold a special meeting that evening to interview all applicants and make a decision on who to appoint.

Correspondence

Mayor Stram announced that he and Ms. Amberg will be making a presentation to the Lane ACT (Area Commission on Transportation) on Wednesday regarding the State Transportation Improvement Program.

Councilor Campbell commented on the letter from Brian Dawe in regards to how the City has become a target for the marijuana black market. Ms. Amberg explained that Mr. Dawe's premise of his letter is incorrect. The Council did not ban or prohibit marijuana; they chose to place it on a ballot for the voters to decide. If the voters approve the measure, there will be dispensaries in Creswell, if not there are neighboring cities close by in which marijuana can be purchased.

Consent Calendar

Mayor Stram asked to pull the July 27th minutes for a couple of corrections.

Councilor Pelatt moved, Councilor Heyman seconded to approve the April 13, 2015 and September 21, 2015 minutes along with the September 2015 bills. Voted on and the motion carries.

Mayor Stram asked to have the July 27, 2015 minutes reflect that it was a work session instead of a meeting and that Councilor Heyman was in attendance instead of Brent Gifford.

Mayor Stram moved, Councilor Pelatt seconded to approve the July 27, 2015 minutes as amended. Voted on and the motion carried unanimously.

Administrative Report

Administration

City Administrator Priorities Update

Staff continues to make progress on a number of issues. Ms. Amberg noted she is working on an application form for the naming of public facilities that will be available for discussion at the October work session.

On November 18, 2015 we will be having a training drill at the Airport put on by the Lane County Sheriff's Office.

On November 2nd the County Transportation Plan Committee will be at the Community Center to take public input between the hours of 4 pm and 6pm for the County Transportation Plan update.

Policing Update – Sgt. Billy Halvorson

Sgt. Halvorson is attending a Veneta work session and will give his update upon his arrival.

Charter Amendment approved by voters at the September 15, 2015 election

An updated copy of the Charter was presented to the Council as a result of an amendment passed by the voters at the special election held on September 15, 2015. This amendment adds Section 47. Water Rates.

Councilor Heyman noted he would like to have a date placed on the charter. Councilor Campbell asked for an explanation of Section 47, subsections b and c. Mayor Stram explained that this outlines what was voted on during the election: an advisory committee will be formed to recommend water rates to the Council each year instead of going to a special election to make adjustments to the rates.

Marijuana Ballot Title Update

City Recorder Roberta Tharp explained the modified order to the 2016 Marijuana Ballot Title. A timely appeal was filed against the ballot title which triggered a hearing before the Municipal Judge. City Attorney, Ross Williamson, Ron Swanson and Ms. Tharp appeared at the hearing in which Judge Palmer after review of the Ballot Title issued an order to approve a modified ballot title. There were no substantial changes that would affect the Council's intent to having this placed on the ballot.

Policing Update – Sgt. Billy Halvorson

Sgt. Billy Halvorson addressed the Council to announce that next month he will be temporarily stepping up to fill the vacant Lieutenant position for the Lane County Sheriff's office for a six month period. Sgt. Doyle, who was temporarily filling this position, will be switching positions with Sgt. Halvorson. Sgt. Doyle has been with the Sheriff's office approximately twenty years and brings with him a lot of experience. Sgt. Halvorson noted he will be bringing Sgt. Doyle to the next Council meeting for introductions. Sgt. Halvorson also stated that during this temporary assignment, he will still be available for Council meetings as well as strategic planning and emergency operations.

Councilor Campbell commended Deputy Scott Denham for the ALICE training.

Mayor Stram asked for a brief update on the strategic planning with consultants Moss Adams. Ms. Amberg noted they have met with the Council and the next step is to meet with department heads. Once that has been completed we will hold a meeting where we all get together to digest the information.

Airport

No report was given

Finance

No report was given

Public Works

No Report was given

Council Action Items

Pay Request #17 for Task Order No. 7 – Precision Approach Engineering – AWOS (Inv. 3277)

Councilor Pelatt moved Councilor Campbell seconded that Council approve Invoice #3277 for Precision Approach Engineering, Inc. in the amount of \$2,896.55 for services performed in accordance with task order no. 7 as presented. Councilor Vincent asked for a brief explanation of what Change Order No. 2 consisted of. Ms. Humble noted that it was approved at the December 9, 2013 Council meeting and was to cover the additional FAA requests for this project. Voted on and the motion carries unanimously.

Change Order No. 3 for Task Order No. 7 Professional Engineering Services to assist the City of Creswell in preparing documents for bid for the installation of an AWOS “A” Weather System and to provide construction administration services during the project

Councilor Campbell moved Councilor Bowles seconded that Council approve change order no. 3 in the amount of \$18,200.00 for Precision Approach Engineering, Inc. Task Order #7 as presented. Councilor Heyman asked if change orders were a normal part of projects. Ms. Amberg explained that there have been a lot of irregularities with this project. Voted on and the motion carries unanimously.

Procurement Update – Jim Piper

Finance Director Jim Piper announced that we would be working to update our procurement policies and will be holding a meeting of the Public Contract Review Board and a Public Hearing during the November 9, 2015 Council meeting.

Procurement for IT Managed Services

Ms. Amberg recommended to the Council that we not make a decision on the proposals submitted and included in the packet this evening. She suggested that staff receive authorization from the Council to issue a RFP (Request for Proposal) for IT Managed Services. This will provide us with the needed information to compare companies equally and determine the services we will be receiving prior to awarding a contract.

Councilor Pelatt moved Councilor Vincent seconded that the Council direct staff to issue an RFP for Procurement of IT Managed Services. Voted on and the motion carries unanimously.

Adjournment

There being no further discussion to come before the Council, Mayor Stram adjourned the meeting at 8:13 pm.



Dave Stram, Mayor



Roberta J Tharp, City Recorder