

Council Present:

Richard Heyman  
Gary Mounce  
Jane Vincent

Amy Knudsen  
Dave Stram  
Richard Zettervall

Staff Present:

Michelle Amberg  
Roberta Tharp  
Cliff Bellew  
Shelley Humble  
Jim Piper  
Sgt. Denham  
Dpt. Derek Bastinelli

City Administrator  
City Recorder  
Public Works Director  
Airport Manager  
Finance Director  
Lane County Sheriff's  
Office (LCSO)  
LCSO

Council Absent: 0

Press: 1 Creswell Chronicle – Erin Tierney

Audience: 15

The regularly scheduled City Council meeting was called to order by Mayor Stram at 7:02 pm and the Pledge of Allegiance was given.

**Public Forum**

- John Wrinkle – VFW member from Redmond Oregon, addressed the Council to express his concerns regarding the Special Event Permit process and the requirement for the VFW to submit a permit/fee for their Veterans Day celebration.
- Jurgen Ramil – Creswell VFW member addressed the Council in behalf of Steven Woelk, crew member of the USS Pueblo. Mr. Woelk would like to donate a drawing of the USS Pueblo to the City of Creswell in honor of Duane Hodges; Creswell serviceman whose life was taken aboard the USS Pueblo in 1968.
- Rick Higgins – Creswell resident and VFW Jr. Vice State Commander accompanied by a large group of his post members addressed the Council to express their concerns regarding the Special Event Permit required by the City for their Veteran’s Day Celebration. It is the request of the VFW that the Council issue a waiver of fees for the street closure as outlined in the Special Event Permit for the Veteran’s Day Celebration.

Mr. Higgins asked the Council to consider the following when making their decision:

- Memorial Location
- History of the Celebration – it is a partnership with the City
- The need for the City to honor its Veterans
- The VFW is proud of Creswell and wants Creswell to be proud of them
- Creswell VFW has a \$1 million liability policy and is willing to supply an insurance binder
- The ceremony is less than 2 hours long
- There is no city time or staff involvement in the setup and take down
- Seventy five to one hundred citizens attend the celebration every year

He concluded by stating that the Veterans have shed their blood, sweat, and tears and have paid the ultimate sacrifice. He invited and encouraged everyone to attend their two annual events: Veterans Day and Memorial Day.

- Al Bennett – Creswell Business Owner and member of Park and Tree Advisory Committee addressed the Council on behalf of the committee. As a result of their September 19<sup>th</sup> meeting, Mr. Bennett presented a recommendation to the Council: The Park and Tree Advisory Committee recommends that should the marijuana measures (allowing dispensaries and taxation of recreational marijuana) pass at the November 8<sup>th</sup> election, the Council allocate the funds generated from the marijuana tax to parks.

Mayor Stram noted that pending the November election he will place the Marijuana Tax discussion on a work session agenda. With unanimous consensus, he also directed staff to place a discussion of the Veterans fee waiver request on the October 24<sup>th</sup> work session agenda.

**Mayor’s Report**

- Mayor Stram with the consent of the Council issued a new charge to the Public Safety Committee:  
Ensure that all Councilors have completed training requirement for FEMA reimbursements by the November work session.

### **Correspondence**

Mayor Stram inquired about the reference to Mazama mill site in the Planning Commission minutes. Ms. Amberg explained that the Mazama mill site is where Bald Knob sits today.

### **Consent Calendar**

Councilor Zettervall moved Councilor Mounce seconded to approve the consent calendar as presented. Voted on and the motion carried unanimously.

### **Administrative Report**

Administration – Ms. Amberg

- Work Plan Update

Staff is making good progress on the work plan.

- September 2016 Bills
- Lane County Sheriff's Calls for Service Report – September 2016

Sgt. Denham addressed the Council to answer any questions the Council may have.

Councilor Heyman asked how many case numbers from the report resulted in a citation in Municipal Court and how many arrests were made in September. Sgt. Denham noted he would have to go through each and every report to determine the number of arrests made in the month. Mr. Heyman explained he needs to understand the reasoning as to why we need additional officers to explain the Public Safety Levy to citizens. Sgt. Denham invited the Councilors to individually stop by his office and he would be more than happy to sit down with them and go over his reports for a better understanding.

Councilor Mounce suggested the Public Safety Committee work with Sgt. Denham to create a report that covers what information the Council is asking for. Ms. Amberg explained that we have a Public Safety Report that was completed by Portland State University that contains all the information we are talking about. The study provides a great deal of information and required a lot of research and time. Councilor Zettervall recommended and encouraged everyone to participate in a Sheriff's ride along.

Mayor Stram pointed out that the reports currently generated include the information the Council has asked the Sheriff's department to provide; he suggested that this might be a good topic for discussion at a work session.

Ms. Amberg noted that the information being suggested is sophisticated enough that it may cost the City more and it will be added on to the contract. Ms. Amberg asked the Councilors to provide her with what other information they may want to see on the reports and requested to have this topic placed on a future work session agenda.

Sgt. Denham announced a Drug Take-Back Day planned for Creswell on October 22<sup>nd</sup> at the Creswell Bi-Mart from 10 am to 2 pm.

Sgt. Denham introduced Derek Bastinelli to the Council; Deputy Bastinelli is currently serving under the Creswell contract.

- Code Enforcement Report for September 2016

Mayor Stram inquired about Bald Knob under Continuing Cases. Ms. Amberg explained that the property continues to be a code enforcement issue. The Public Safety Committee is reviewing the draft code enforcement policy which will allow for enforcement procedures of the code. The committee has reviewed the policy and has sent it off to the Attorney and Municipal Judge for their review. Once their suggestions and comments are received, considered and included it will come before Council for adoption.

Shelley Humble, Code Enforcement Officer explained that due to the way Creswell's current code was written, it relies heavily on voluntary compliance. Councilor Heyman expressed his displeasure to what looks like a wrecking yard being formed on the Bald Knob property. He also noted there must be some health hazards being formed as well as fire violations. Ms. Amberg said she will do some investigating and have the fire marshal look into the situation.

A discussion ensued regarding code violation citing's and the lack of owner cooperation.

### **Council Action Items**

- A.** Chamber of Commerce Special Event Request – 2016 Tree Lighting – Michelle Amberg

Ms. Amberg reported that the Chamber of Commerce would like to have the annual Tree Lighting ceremony on December 3, 2016. The Special Event permit requests the closure of South 1<sup>st</sup> Street and use of the City Hall parking lot.

Councilor Heyman moved Councilor Vincent seconded to direct the City Administrator to write a letter of support granting use of the City Hall Parking Lot for the 2016 Tree Lighting event. Voted on and the motion carries unanimously.

Councilor Heyman moved Councilor Zettervall seconded to direct the City Administrator to grant permission to the Chamber of Commerce to temporarily close South 1<sup>st</sup> Street from Oregon Avenue to C Street for the Tree Lighting event on December 3, 2016. Voted on and the motion carries unanimously.

**B. Approval of Updated Community Service Grant Policy – Michelle Amberg**

Ms. Amberg presented a new community service grant policy that will use alcohol and tobacco revenues to fund the grants.

A brief discussion ensued regarding Creswell 1<sup>st</sup> Foundation taking over this program; Ms. Amberg noted that the organization has withdrawn their proposal at this time.

Mayor Stram asked if the application should include an inquiry as to how many people within the City of Creswell will be served by the funding of a grant. He noted that it is outlined in the grant application description. Ms. Amberg followed up with Mayor Stram saying the question could be included in the application or we can give the application a try as is and amend it if it doesn't seem to work.

Councilor Zettervall moved Councilor Vincent seconded that the City Council adopt the updated and revised Community Service Grant Policy as presented. Voted on and the motion carries unanimously.

**Public Hearings**

The City Council will hold a public hearing which has been properly noticed, to receive public comments and testimony, on declaring the Old Public Works Shop as surplus property.

City Administrator Michelle Amberg provided the Council with a staff report. The property under discussion is located at 575 West Oregon Avenue, next to the middle school and formerly used as the Public Works facility. The property consists of three lots and the buildings and land are currently being used for storage. Ms. Amberg noted she has been approached by two or three interested parties who would like to purchase the property.

Mayor Stram opened the Public Hearing at 8:19 pm.

There being no public testimony, Mayor Stram closed the Public Hearing at 8:20 pm.

Councilor Heyman asked about the bulk water fill station located on the property. Public Works Director Cliff Bellew explained that the lot lines can be manipulated so it will remain on city owned property but if they had to they could move the station.

Mayor Stram asked staff if there wouldn't be a purpose for the property ten or fifteen years down the road. Mr. Bellew responded that the City currently has a public works facility that accommodates their needs. The only other possible use would be for a park but its location is very near Harry Holt Park that it wouldn't be feasible. Ms. Amberg noted that the only other use would be for office space, fire or police facilities; but questioned as to whether or not the town would grow that much and feels the emergency facilities should be kept centrally located. Councilor Mounce and Councilor Heyman both expressed their support for improvements to the property.

Councilor Vincent asked about the well that is on the old public works property. Mr. Bellew explained that the well is not being used and is owned by the School District.

Councilor Heyman moved Councilor Zettervall seconded that City Council declare the city-owned property located at 575 West Oregon Avenue and comprised of lots 12300, 12200, and 11500 as surplus property and direct the City Administrator to seek the advice of the City Attorney regarding property disposal. Voted on and the motion passes (5-1) with Councilors Zettervall, Heyman, Mounce, Knudsen and Mayor Stram voting in favor and Councilor Vincent voting in opposition.

**Adjournment**

There being no further discussion Mayor Stram adjourned the meeting at 8:28 pm.

Signature on File

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Roberta J Tharp, City Recorder

Signature on file

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Dave Stram, Mayor