

Parks Advisory Board | MINUTES

Meeting date | time 3/4/2014 5:00 PM | Meeting location *Community Center*

Meeting called by	Chairman (Jessica Pelatt)	Attendees
Type of meeting	Parks Advisory Board	Jessica Pelatt, Mark Murphy, Tom Serface, Jeff Warner, Linda Warner, John O'Connell
Facilitator	Jessica Pelatt	
Note taker	Secretary (Tom Serface)	Absent
		Jane Vincent, No one from public

AGENDA TOPICS

1. **Public Forum: Up to 3 minutes per person**
2. **Real Estate From Robert Grand**
3. **Denise Walter Feedback**
4. **Jane Vincent Info on Skate Park**
5. **Schedule next board meeting and determine when each follow-up task should be completed.**

DISCUSSION

Public Forum

- No one from public attended.

Real Estate Report From Robert Grand

- Robert couldn't attend.
- Jessica presented potential properties from Google maps on her computer (nothing new)
- We will set up a revolving list of interesting properties
- Jessica will send a link to properties on Google Maps before next meeting
- Still waiting for direction from Council

Denise Walter Feedback

- LTD needs park and ride spaces where we wanted to do a pocket park
- Code says we need 20 parking spots + what LTD requires. Non-negotiable.
- No information about properties that the city owns.
- Transcript of email between Jessica and Denise discussed at the meeting. See attached.
- Mark has started a dialog with the "water master" about getting access to clear out water flow to Garden Lake and the Mill Ponds

Jane Vincent Info on Skate Park

- Jane was not present so this topic was postponed.

Schedule Board Meetings

- We decided to have meetings, for now, on the 1st & 3rd Tuesdays of each month.

Email Questions From Jessica To Denise:

Jessica: So, just so I'm clear on everything, we can't put a pocket park on the north end because all of the space is needed for parking? Is that an LTD requirement? A city requirement?

Denise: Code requires provision of at least 20 spaces plus spaces adequate to serve as park as park and ride.

Jessica: Is it possible for the city to acquire the property shown in the photo you sent and incorporate that into the parking lot, allowing for more spaces to be put in but still enabling us to have a pocket park on the north end?

Denise: I need Michelle's help on the possibility of acquisition, particularly given timeline for completing the parking lot. In terms of design the northern part of the parking lot is likely to be needed to for storm water function/bio-swale however these calculations are still being worked out and refined. Water quality functions/requirements for storm water facilities are now part of development considerations and requirements so the old parking lot plan needs to be updated to include such facility (bio-swale). This need wasn't integrated into the DT plan volume 2 which pitched the pocket park. At this point I am not sure how the storm water facility will need to look or if it would leave room for your suggestion.

Jessica: Also, you mentioned that the "adjacent property to the north would likely not be for sale any time soon." Looking at the map, do you mean where the buildings are? I'm a little unsure how that property would fit into the plan for the pocket park. It seemed like the idea for the pocket park stopped at the current property line. Or does part of the parking lot not belong to the city?

Denise: Yes, where the buildings (Heaters) are. When I looked at the DT Plan schematic I was thrown off because the photo mock up covered land the City does not own to the north (where the buildings are). However the site plan on the next page differs from the image on the previous page. Also it looks like the site plan schematic relocates the curb cut to the south which I hadn't realized before the thus my view was bumped to the north. Apologies.

Jessica: Do you know where I can find out what property the city owns already? People have been mentioning to me that the city owns this and that property but nothing has been done with it. I think it would be helpful to get an idea of all city-owned properties to know what we're working with.

Denise: The most centralized quick look is the City zoning map looking at the Public Facilities zone. The City owns some property outside the City limits (water treatment plant and sewer treatment plant)

Jessica: Finally - where did this super cool map come from? I would love to have access to something that shows me property lines like that. It would be very helpful in talking about these properties!

Denise: These were done in RLID a regional subscription database the City has access to. Here's a question for Michelle, if the parks advisory board has specific mapping requests for which Google Earth would not suffice, how would they go about requesting such assistance? I've attached a couple quick and dirty maps for your reference and use for now.